I. Introduction

Year two under new leadership for the University Libraries saw significant progress on several fronts: strengthening of the organization including the hiring of 11 new staff; implementation of much needed policies and procedures; establishment of ongoing assessment; enhancement of electronic resources; and further strengthening of the staff’s commitment to quality service.

A critical element to the success of 2006-07 was the establishment of a strong team of upper level and middle managers through external hires and several well-deserved promotions. By mid-July 2007, all open positions were filled including the critical positions of Associate Dean and Director of the Information Commons. As a result, the University Libraries staff was poised to make even greater progress in the years ahead toward strengthening services, collections, and facilities, its three key strategic directions.

This report provides highlights of the past academic year including library, departmental, and selected individual achievements. It provides a status report of 2006-07 goals; a list of goals for the coming year; a snapshot of major activities such as facilities planning; and other information chronicling another excellent year for Loyola’s libraries.

We look forward with great anticipation to even better things in 2007-08 with the opening of the Information Commons, a variety of projects, and new challenges. We are grateful for the support of the Provost Frendreis the past two years and look forward to working with our new Provost, Christine Wiseman.

II. The Year in Review

A. Re-organization and staffing. Phase one of the library’s re-organization involving the library administration and public services was completed during the 2005-06 year. Phase two, the re-organization of Technical Services, completed the process of realigning library staff in October 2006. Technical Services, under the direction of Assistant Dean Cathy Miesse, was divided into two major divisions: Monographic Acquisitions and Cataloging under the leadership of Ling-li Chang, who had served with distinction as Interim Assistant Dean; and Serials and Electronic Resources. Martha Spring, Serials and Electronic Resources Librarian, was promoted to department head and put in charge of the latter group.
The library administrative group (Dean, Associate Dean, and Assistant Dean) was renamed the Library Leadership Team (LLT) to reflect its role in advancing the University Libraries’ strategic directions. Associate Dean for Library Services and Collections, Mike Napora, appointed to that position in May 2006, resigned in December for personal reasons. He was replaced in June 2007 by Fred Barnhart, Associate Director of the Loyola Law Library.

Decision-making was enhanced significantly by feedback from the department heads who met monthly to discuss issues of librarywide importance. The group dynamics dramatically improved compared to just two years ago when both discussion and deliberations were limited. As a result, the libraries have benefited from the collective wisdom and experience of this group of middle managers and library administrators. Members bring proposals to the group, provide information on activities in their areas, and offer suggestions for improving service and access. Its enthusiasm and team-spirit have contributed significantly to the libraries’ recent success. A second, larger group, the Unit Heads, was established in the fall to provide broader input by all library supervisors. It meets less frequently and is more focused on information sharing.

Because much of our success is the result of the work of our many committees, the LLT reviewed each one in fall 2006, determining which should stay, which could be eliminated, which could be merged, etc. In January, new committee assignments were made and each group given a general and specific charge for the next 18 months. Of particular note was the establishment of the Library Assessment Committee, the Staff Development Committee, and the Preservation and Disaster Preparedness Committee, new teams created to meet specific needs.

And last, and certainly not least, excellent progress was made in terms of staff compensation. Thanks to the Provost and Human Resources, in addition to a strong merit increase pool, funds were provided to make market adjustments to the majority of staff salaries and a selected number of library faculty.

B. Facilities. Library building projects occupied the entire FY07 academic year with all spaces affected one way or another by meetings, data collection, and planning.

Information Commons. Since groundbreaking (without ceremony) in June 2006, a building has risen dramatically from the grassy lakefront plot known as the Jes-Res (Jesuit Residence) Lawn. By the summer of 2007, the superstructure was in place for the four-story Information Commons (IC) with all concrete poured and preparations underway to add the great expanses of glass on the east and west sides of the building. Unusually cold and wet spring weather slowed progress somewhat but the completion date of November 30 is still the goal of the contractors, architects, and Loyola facilities
Biweekly meetings with Wayne Sliwa, project manager for the University, and his assistant Heather McNitt from Cotter Consulting, not only kept the building project on track, but provided an opportunity for library input on specific needs. Matters discussed and settled on included, but were not limited to, furniture, equipment, floor plans, security, technology, etc. In the spring, Mr. Sliwa initiated an additional monthly meeting with Pepper Construction and Facilities management. The process has demanded a great deal of time and effort, but it has been necessary to stay on schedule and on task. The IC is shaping up to be a terrific facility and already has attracted the attention of students, alumni, donors, and colleagues from other libraries. The reader is referred to the University Libraries’ website where a link (http://libraries.luc.edu/about/ic/index.htm) to a special Information Commons page provides photos, updates, and philosophy of the project. The search for a director took place in the summer of 2007, and Ms. Leslie Haas, Head of General Reference at the University of Utah, was named to take the position in August.

Cudahy Memorial Library. Work also began on preliminary planning for the future renovation of Cudahy Library with an open staff meeting in the summer of 2006 to gather ideas on needs for a remodeled facility. The Library Leadership Team (LLT) next visited three libraries with Teresa Woyzcynski (Facilities): Washington University, Valparaiso University, and Fordham University to gather ideas for our project. In the spring of 2007, two local architects were interviewed and Nevin Hedlund Associates was selected to work with Loyola to develop a program statement and a preliminary program plan, the latter including schematics of possible floor plans.

Lewis Library. For some time now, the University Libraries have been aware that the downtown campus library at 25 East Pearson might have to move due to changes in academic programs at the Water Tower Campus and the related need to expand and improve facilities for those programs. It was announced in the spring of 2007 that the University has plans for a new building on State Street to accommodate one or more of those programs at some time in the next few years. Decisions are still being made as to the occupants of that facility though it seems likely that the Lewis Library will be moving there at some point. This gives us an opportunity to “revision” the downtown library, bringing it into the 21st century and making it even more responsive the needs of the professional schools located at the WTC.

Currently, the Law School is making plans to expand and upgrade its facilities within 25 East Pearson. So that project can move forward, the University Libraries will vacate the 10th and 11th floors of Lewis so that Law can begin its remodeling. This means
that a large portion of the Lewis collection will have to be sent to storage, weeded, or transferred to Cudahy Library, and the Lewis staff is already hard at work reviewing both books and serials to see what can be moved out. The goal is to have the space available for the Law School by the end of next summer.

**Library Storage Facility (LSF).** The storage facility in Sullivan saw activity and progress as well during the past year. Compact shelving was installed in LSF II during the summer and three different Dewey collections were integrated and placed in the moveable shelving. The remainder of the collections in LSF was shifted and consolidated, shelves braced, lights replaced, and a policy established for faculty to pick up a key at Circulation when they wanted to use the offsite collections within the LSF. In the summer of 2007, staff of Cudahy and Lewis boxed up several thousand JSTOR print titles to move to the LSF to free up shelf space in our crowded stacks.

**Rome Center Library.** In anticipation of a move to a new site for the John Felice Rome Center in the next two to three years, the University Libraries were asked to project future space needs and provide that information to the Provost’s office for planning purposes. Library needs in Rome include better reading space, more computers, a modest increase in stacks for collection growth in light of anticipated new programs, and a stable environment. Now that the reclassification and cataloging project has been completed (see under Technical Services in this report), we have a better handle on collection size and content, giving us a starting point for future collection development.

In summary, facilities planning will continue to occupy a major part of the University Libraries programming for the next several years.

**C. Services.** Service to our users is our number one priority, thus our unofficial motto which can be seen at all service points: “Students and faculty are not an interruption: they are our reason for being here.” A number of service enhancements were made in 2006-07 in response to survey results and ideas from the staff. The primary focus was aimed at making library facilities more inviting and useful:

- the food and drink policy was relaxed to allow beverages and snacks in the libraries (except in the University Archives and the Women’s and Leadership Archives in Piper Hall)
- Group computing workstations were installed in both Cudahy and Lewis; these proved to be quite popular
- the old D’Arcy Gallery was converted into a quiet reading area
- microform cabinets were moved from the Cudahy mezzanine to the old stacks to open up the reading area, make it more inviting for study, and provide room for the new group computing workstations in that area
• the AV viewing stations were consolidated into a nicer area on the lower level of Cudahy
• a new plant service was hired to improve the looks of the Cudahy main floor with new greenery and
• wireless service was extended in both Cudahy and Lewis.

Library hours were also adjusted to accommodate users’ needs:
• Lewis Library hours were extended an hour to 11 p.m. Sunday through Thursday
• Cudahy’s summer 2007 hours were extended an hour to 10 p.m.
• Cudahy’s 24-hour finals were made permanent.

Finally, the Staff Development Committee recommended a half-day staff in-service program focusing on improving customer service. That was held in August 2007.

D. Collections. With the unexpected departure of Associate Dean Napora in December, the Dean of Libraries appointed a Collection Development Steering Committee to oversee CD matters until a replacement Associate Dean could be hired. That group, co-chaired by Assistant Dean Miesse and Martha Spring, Head of Serials and Electronic Resource Management, ensured the continued development of our print and electronic collections throughout the spring semester. Susan Wardzala, Assistant Director of the Lewis Library, took on the role of facilitator for the Bibliographers Group in the absence of an Associate Dean. The Electronic Resources and Periodicals Committee also played a key role in maintaining and growing our important serials collections, evaluating and acquiring a number of important new databases and hundreds of new e-journals.

Licensing of electronic resources, a difficult and time-consuming task, was made easier in two ways: 1) approval was obtained from the Provost to allow the Dean of Libraries to sign all but the largest and/or multi-year agreements, making the process much quicker; and 2) the purchase of an electronic resource management system (ERM) to keep track of the multitude of e-resources we own or subscribe to. The latter involved a great deal of work to implement, however, but in the long run that effort will have been worth it as we will have more control over the collections which now account for half of our $3.7 million materials budget.

E. Professional staff. Much of the year focused on creating, discussing, revising, and finalizing a faculty status document, requested by the professional staff upon Dean Seal’s arrival in 2005. Completed in the spring, this paper delineates the responsibilities, rights, privileges, and benefits for the librarians and archivists in all Loyola’s libraries including law and health sciences. In short, for the first time ever, we

\[1\] Library Faculty Status: Rights, Responsibilities, and Terms of Employment [April 12, 2007]
now have in writing what faculty status means for Loyola’s professional staff. A major accomplishment included the elimination of the term “quasi-faculty status” for librarians; we now simply say “Loyola’s librarians are faculty.” In addition to the work on this document, the Dean of Libraries recommended a number of parallel changes to the upcoming revision to the Loyola Faculty Handbook so that the two documents are consistent when discussing library faculty. On a related matter, the department heads agreed on a revised performance review form for the professional staff in Cudahy and Lewis. This was first used in the winter of 2007.

**F. Development and Outreach.** Several important gifts made the year particularly noteworthy in terms of advancement for the University Libraries. First, a $10 million naming gift pledge from Mr. Richard J. Klarchek was received for the Information Commons. Other major gifts for the IC included two $50,000 gifts and a $100,000 pledge, all from Loyola alumni, a $50,000 gift from the Pepper Family Foundation, and another $50,000 gift from Pepper Construction, the building’s General Contractor. Most of this money was a direct result of the efforts of President Garanzini who made the IC his top fund raising priority.

In order to help the Libraries with development activities, Advancement assigned a staff member part-time to the Dean’s Office. Paige Von Bank served in that capacity for several months before resigning and moving to Minnesota. She was replaced by Robin Miller who has assisted by giving advice on library events and helping organize the first ever phonathon aimed at the libraries. The latter, which took place in June 2007, resulted in 38 pledges for $2,655, an excellent start to what we hope will be an annual effort on our behalf.

The libraries received a major gift-in-kind in the spring of 2007 when Congressman Henry Hyde donated his personal papers and archives upon his retirement from the House of Representatives. His collection, along with the already held papers of Representative Dan Rostenkowski, will form the core of the archives of the new Center for Public Service to be housed in the Information Commons. A reception and news conference organized by Vice President for Community Relations Philip Hale in March celebrated this important gift to Loyola. Archives staff prepared an excellent exhibit for the event which was held in the Lewis Library reading room.

The Library Speaker Series, detailed elsewhere in this report, continued to grow in scope and popularity, providing excellent PR for the University Libraries and offering quality programs of interest to the Loyola community and beyond. Buoyed in April 2007 by a talk by Erik Larson, author of *The Devil in the White City*, still very popular three years after its publication, the Speaker Series is ably directed by Assistant Dean Cathy Miesse.
Outreach to faculty was enhanced by a new faculty newsletter put together by a several staff led by Government Documents Librarian Bill Cuthbertson. This complement to our internal staff newsletter provides faculty with information on programs, collections, services, and staff. Both newsletters are informative, attractive, and well worth the time and effort expended.

G. Assessment. Last year’s annual report described the University Libraries use of LibQUAL, a standardized assessment tool from the Association of Research Libraries. At a retreat in June 2006, staff identified a number of issues resulting from the LibQUAL survey which became goals for 2006-07. These included improving stack maintenance to improve success in finding materials, reaching out to faculty to promote library services, and providing staff development on the topic of customer service. All were addressed successfully this past year.

Following up on the LibQUAL experience, the Dean of Libraries appointed a standing Library Assessment Committee whose primary task is to do an annual user survey. An in-house survey was designed by the committee, chaired by Diane Westerfield, and administered in April 2007. The results of that survey were similar to the LibQUAL project: positive comments about staff and electronic resources, negative comments about the facilities and certain portions of the print collections, among others. The most mentioned concerns from that survey were discussed at a staff retreat in August and will be followed up on in 2007-08.

H. Library automation. Chulin Meng, a PhD information science student from the University of Illinois, was hired in August 2006 to be Head of Library Systems for the University Libraries. The two biggest achievements among many accomplishments for 2006-07 were the upgrade of the Voyager integrated library system over the Christmas break, the first such upgrade in several years, and the redesign of the Libraries’ website. See under Library Systems below for more detail.

I. Disaster planning. The University Libraries’ disaster plan was completed by the Disaster Preparedness Committee under the leadership of Diane Westerfield. The Committee also created carts of emergency supplies for each library location. In addition, staff worked with the University to develop its portion of the Universitywide pandemic response plan.

J. Library cooperation. The Loyola libraries expanded its participation in consortial activities and other forms of cooperation with Chicago and regional libraries in 2006-07. In the fall of 2006, the University Libraries were invited to participate in the newly formed Black Metropolis Research Consortium, based at the University of Chicago, aimed at identifying and improving access to special archival collections of interest to the African-American community. This past spring we accepted an invitation
to participate in a similar group, the Chicago Collections Consortium based at the Newberry Library. Kathy Young, University Archivist, is the Loyola representative for both projects.

At the invitation of the Newberry Library, the Loyola University Libraries made a joint acquisition of a number of rare Jesuitica items from a Paris book dealer. Included in the purchase, of which Loyola paid one-third of the $20,000 price, were three fascinating broadsides (two 18th century and one possible 16th century) critical of the Jesuits. Also acquired was a multi-volume set of Jesuit and anti-Jesuit pamphlets [Recueil A, B,...Z] which nicely complements a set already owned by the University Libraries. Under the agreement, Loyola may borrow the items at any time for use by researchers or for an exhibit. Future cooperative acquisitions with the Newberry are anticipated.

The University Libraries continued its involvement with the recently created College and Research Libraries of Illinois (CARLI) with a number of staff serving on CARLI committees and attending CARLI-sponsored programs. The University Libraries, including colleagues from the Law and Health Sciences libraries, considered joining the I-Share program of CARLI but decided to postpone a decision until additional information could be obtained. Among other things, I-Share offers the use of a shared Voyager ILS and a statewide reciprocal borrowing program for faculty and students.

K. Budget. The University Libraries fared quite well in 2006-07 with a $500,000 budget increase for new library materials. This significant boost allowed the libraries to purchase a number of important new electronic resources as well as to further enhance the print collections including more than 150 new periodical subscriptions. The libraries subsequently requested and received an increase of $520,000 for new materials in 2007-08. The University further provided significant funds to give equity adjustments to staff whose salaries fell below market targets for their positions. All in all, it was an excellent year, budget wise, for the libraries.

L. Social Life. It wasn’t “all work and no play” for the library staff in 2006-07 thanks to the Library Social Committee under the able and enthusiastic leadership of Interlibrary Loan Librarian Jennifer Stegen. The Social Committee planned several successful events around various holidays highlighted by the Christmas party at Kasbeer Hall at the Water Tower Campus. The committee also organized the annual gift wrapping party for presents donated by staff for the Loyola Gives project during the holiday season; had a party for graduating student assistants; and planned our first library service day in which several staff did landscaping work at a park located at 7648 N. Paulina, part of the Howard Area Community Center here in Rogers Park.
III. Library Services and Collections Division

Overview. All departments in the Public Services Division achieved the majority of their established goals for the academic year, and also met new challenges which arose along the way. During the 2007 fiscal year, Public Services completed its reorganization which had begun in 2005-06. A number of responsibilities and personnel were redistributed in order to improve workflow and services to patrons. The reorganization has had a positive effect on workflow, and the staff’s morale is high, especially with regard to the opportunities presented by the future Cudahy Library renovation, the Lewis Library move, and the opening of the new Information Commons.

In June 2007, Fred Barnhart, formerly Associate Director of the Law Library, was named Associate Dean for Library Services and Collections replacing Mike Napora who had resigned in December 2006. Other highlights for the year included extended hours at all service points in both Cudahy and Lewis Library; special attention devoted to the Libraries’ physical space through preparation and planning for renovation or new construction; collection maximization through acquisitions, weeding, and shifting; and the consistent annual theme of service outside the University Libraries to both Loyola and the larger community.

Access Services Department

In addition to promoting certain staff, the Access Services Department underwent a partial reorganization in FY 2007 in order to improve services. Following Ursula Scholz’s promotion to Department Head, Jennifer Stegen was promoted to Interlibrary Loan Librarian. To meet the consistent increase in demand for interlibrary and intercampus loan services the department added the position of Intercampus Loan Assistant to that of Interlibrary Loan Assistant. As part of the reorganization a new Collection Management Unit was formed, consisting of the Stacks Supervisor and the Collection Management Supervisor. During the reorganization the positions of Audio Visual Assistant and Periodicals Associate were eliminated in recognition of the shifting needs of patrons.

In order to enhance the quality of service at the Circulation Desk, Access Services implemented service standards and incorporated those into the training and evaluation of students. In addition, the department revised student evaluation forms to increase the focus on service, and created a blog for Circulation Desk Supervisors to improve communication. In order to improve consistency and quality of service, new policies and procedures were implemented for handling exceptions at the entrance gates.

Other departmental activities included collaboration with the Technical Services on the upgrade to the Voyager Integrated Library System and cooperating with the
Acquisitions and Cataloging departments to initiate a pilot program called “Purchase on Demand.” The latter gives faculty the option of requesting an item for library purchase at the same time that they are seeking to borrow it through interlibrary loan.

Statistically, the year saw an increase in various service activities of the Department, including materials being borrowed (up 4.5% to 151,476 items), reserve materials used by patrons (up 19.8% to 21,471 items), and materials borrowed through interlibrary loan (up 14% to 21,259 items). One statistic that decreased, however, is that of “gate count,” or patrons entering the library through the security gates. This statistic has vacillated during the past two years by increasing 20% in Fiscal Year 2006 and decreasing 24% in Fiscal Year 2007.

Reference Department

The 2006-07 year saw significant changes in personnel in Cudahy Reference beginning in August as a minor reorganization moved the government documents unit to the department; Documents formerly reported directly to the Associate Dean for Library Services. That same month, Brenda Overton was moved into Reference from the Audio Visual Department to assist with administrative tasks. A part-time Government Documents Assistant, Eileen Black, was added in November. Jeannette Pierce came from Johns Hopkins University to become the new Head of Cudahy Reference in December. Two new reference librarians were added during the year: Sheri Saltzman (September) and Niamh McGuigan (June).

Following Ms. Pierce’s appointment, the department instituted a number of policy and procedural changes. These included the use of the GroupWise calendars to manage reference desk schedules for librarians and graduate students; monthly training/update meetings with graduate students working at the reference desk in Spring 2007; and the more rigorous collection of statistics in order to better measure service activity. The Reference Department also took a more active role in research education for undergraduates by sharing responsibility for UCWR 110, the College Writing Seminar that is required for almost all incoming freshman.

The Reference Department also plays a key role in the Library’s collection development activities with all librarians serving as bibliographers/departmental liaisons. Among the activities accomplished in FY 2007 were 1) assisting with the implementation of Serial Solutions to improve patron access to electronic journals; 2) contributing to a review of the Libraries’ purchasing profile; and 3) purchasing materials relevant to the various research and teaching departments at Loyola.
Lewis Library

At the Water Tower Campus, the Lewis Library recruited three new reference librarians to replace staff who resigned the previous spring: Taya Franklin, Kristina Schwoebel, and Tracy Ruppman. Two staff were recognized at separate University ceremonies for their outstanding work at Loyola: Yolande Wersching, Lewis Director, at the Women’s Recognition Luncheon, and Terry Cornelius, Interlibrary Loan Assistant, receiving the Outstanding Professional Staff Award at the 3rd Annual Diversity Awards dinner.

The Lewis Library improved its services to patrons in FY 2007 by adding 19 additional public computers, extending regular hours of operation until 11 p.m. in order to accommodate the new student residents at Baumhart Hall, and delivering 32% more orientation sessions than the previous fiscal year. In addition, white boards were added to several study rooms at the suggestion of students.

The staff of the Lewis Library also spent significant time on special projects. Preparations for downsizing the library gained momentum in Spring 2007 as the library prepared to decrease its physical space from six floors to four, a process which will continue into FY 2008. Part of this process, which got underway in the spring and continued into the summer, involved identifying and discarding duplicate and out-of-date materials from the collection and shifting other materials to the Library Storage Facility (LSF) at the Lakeshore Campus.

Rome Center Library

The John Felice Rome Center Library significantly improved the accessibility of its collection through a major cataloging and reclassification project (see under Technical Services) resulting in finally having the bulk of its collection entered into the Voyager database and searchable in the Pegasus online catalog. This was accomplished by Elise Aversa, the Rome Center librarian, with the assistance of staff from both the Cudahy Library and Lewis Library who worked onsite at the Rome Center Library in Fall 2006. Access to the collection for Rome Center students and faculty was also enhanced through the assistance of the IT Department, which simplified the process of accessing the University Libraries’ electronic resources from the Rome Center.

The Rome Center Library also improved its physical space and collections by attending to maintenance and dusting as well as weeding materials from the collection. Some of the latter were sold through a book sale and others were donated to local libraries. Statistically, the Rome Center Library saw a three percent increase in the number of patrons entering the library and a five percent rise in the number of items circulating from the collection.
Library Facilities and Stacks

The Facilities Department was also affected by the Cudahy Library reorganization with responsibilities for stack maintenance transferred to Access Services. Because the Cudahy Library is an older building, originally constructed in the 1920s and then added to in the 1960s, it is frequently prone to temperature fluctuations, leaks, and other similar problems. As a response to perennial leaks in the Cudahy Library, University Facilities undertook an aggressive tuck pointing and sealing program in the spring and summer of 2007. University Facilities also solved a mid-summer freeze in Cudahy Library resulting from thermostat-related problems which forced some staff to wear hooded sweatshirts despite outside temperatures of 90 degrees. One of the rooms in the Library Storage Facility (LSF) also leaked during a December snow storm, damaging a number of books before plastic tarps could be put in place. University Facilities responded by sealing the leak, which has been tested and appears to be holding.

A related problem which arose because of the building’s environmental fluctuations was the return of mold on books, identified in the fall of 2006 on Stack Deck E of the Cudahy Library. After a specialist identified the type of mold and made recommendations for treatment, Diane Westerfield, Bindery and Preservations, Kathy Young, University Archivist, and Mark Rockwell, Facilities Manager, decided that it would be most economical to conduct our own in-house cleaning, which was accomplished.

Even though many improvements are being planned for the eventual renovation of the Cudahy Library, some improvements are happening already in order to make the building more useful for patrons and staff. The former D’Arcy Gallery curator’s office was renovated for temporary use by the new Director of the Information Commons, and the former D’Arcy Gallery was transformed into a quiet study space.

Other facilities-related projects included rekeying most of Cudahy Library; integrating four separate collections (all organized according to Dewey classification scheme) into one contiguous collection in the Library Storage Facility; receiving and storing the papers of Congressman Henry Hyde, which will be part of the Center for Public Service.

IV. Technical Services Division

Reorganization. Following a series of meetings in the summer and fall of 2006 with technical services staff and management, a re-organization plan was submitted to and approved by the Dean of Libraries in October. Under this new organization,
Technical Services was divided into two major departments: 1) Monographic Acquisitions and Cataloging and 2) Serials and Electronic Resources Management. Ling-li Chang was appointed to lead the monographic unit and Martha Spring was promoted to department head in charge of serials and electronic resources management. Additional promotions, position upgrades, and new hires completed the realignment of the Technical Services division.

**Monograph Acquisitions and Cataloging.**

Several challenging and demanding projects were successfully completed during the 2006-2007 year. These included 1) the Rome Center Library cataloging and reclassification project; 2) a long overdue upgrade of the Voyager integrated library system; and 3) assisting in the establishment of a small, in-house library at the Loyola University Museum of Art (LUMA) at the Water Tower Campus.

Completed in May 2007, the year-long Rome project involved cataloging, reclassifying, barcoding, and labeling more than 11,000 books at the John Felice Rome Center. The project was underwritten by Provost John Frendreis who supported the library’s desire to have the collection under a single classification system. As many of these items were also reclassified from Dewey to Library of Congress, a major shift and reintegration effort was also undertaken. In addition, approximately 1,500 volumes were weeded. This major achievement involved extensive planning, vendor evaluation and selection, workflow and procedural testing, and purchase of scanning and printing equipment. Ling-li Chang, Christa Rutt, Ewa Laska, Gino Angelini, Yolande Wersching, and Elise Aversa, Rome Center Librarian, among others, all contributed to this successful endeavor. Much work was also done by cataloging staff in Chicago and the final piece, those items needing to be added to our online catalog, was contracted to an Italian firm which put a librarian on-site to do the work. The project was completed on time and on budget thanks to the fine work of project manager and Head of Monographic Cataloging and Acquisitions, Ling-li Chang.

The monograph unit also contributed to two important new initiatives: the implementation Electronic Order Confirmation Records (EOCR) and a Purchase on Demand system for recent imprints requested through interlibrary loan. The EOCR project provides users with up-to-date information about books “on order” via the Pegasus online catalog. In addition to these major projects, the Technical Services reorganization resulted in development and implementation of several training programs. Job assignments were also modified to cover the work of the two staff members who worked in Rome for several weeks in the fall on the aforementioned “Italian job.”

**Serials and Electronic Resources Management Department**
SERM staff focused on three major areas of activity during the 2006-2007 year: 1) the acquisition of new periodicals and e-resources; 2) the selection and implementation of the Serials Solutions electronic resource management (ERM) tool; and 3) several major weeding/relocation projects.

A large increase in the collection budget for new electronic resources and serials gave the libraries an exciting opportunity to acquire several important databases as well as over 160 new periodical titles in various formats. Vendors were identified and contacted, licenses reviewed and negotiated, and new resources were cataloged. In addition to these new resources, the University Libraries acquired Elsevier Science Direct which not only increased access to online periodicals, but meant the need to transfer nearly 200 existing print journal subscriptions to online-only. In the process, cross-campus access to e-resources between Lake Shore Campus and Health Sciences Libraries doubled the number of Elsevier e-journals available to the Loyola community, a major improvement, especially for users of bioscience materials. Access to electronic journals was further enhanced via a new arrangement with the Committee on Institutional Cooperation (CIC) consortium which gives the Loyola community access to an additional 240 online Wiley journals.

The libraries also acquired Serials Solutions Electronic Resource Management system in 2006-2007. The ERM aids in the maintenance of the library’s long and growing list of e-journals and provides article-level linking for seamless access by users. It also assists in managing our expanding e-collections throughout a resource’s life cycle from evaluation, selection, and acquisition through renewal and cancellation. This will lead to better, more reliable access to electronic content for our users and will ensure that we get the most value out of Loyola’s electronic content investment. This acquisition required SERM staff to transfer Loyola’s extensive e-journal holdings data into the new Serials Solutions databases, a major effort which will yield long-term benefits for staff and users.

Further progress was made in the transition from print to electronic journals thanks to expanded holdings from JSTOR and Project MUSE, among others. This permitted the move of many bound volumes to storage, freeing up valuable shelf space. Additional reduction in overall print holdings occurred via weeding projects at the Lewis Library, in Cudahy Reference, and in Rome.

**Preservation and Bindery Unit**

Primary achievements in Preservation and Bindery in 2006-07 included reorganizing and training the staff, completing major disaster preparedness and recovery plans, and contributing to key electronic resources projects that improved access to Loyola journals. Utilizing the dPlan software from the Northeast Document Conservation
Center, disaster recovery plans for the Lake Shore Campus library facilities and Lewis Library were completed and mounted on the staff web pages. The plans were utilized to address mold and water damage to materials in the stack decks in Cudahy and in the Library Storage facility.

V. Special Collections

A. University Archives

Academic year 2006-2007 was another busy one at the University Archives. Usage of the archives by both the Loyola community and external researchers remained consistent with the previous year and several projects were initiated or continued, including the re-emergence of the Loyola University Chicago oral history project, the continuing participation of the archives in the AJCU archives pilot project, and a manual count of the rare books collection. Staff continues to provide departments such as University Marketing and Development with research assistance and photographs, and to assist other departments in transferring their records to the archives. There was a 114% increase in the amount of material acquired during FY08, due in large part to the arrival of the Henry Hyde papers; reference activities remained strong throughout the year; and staff continues to work on upgrading access to archival and rare book collections while increasing the intellectual control over both to better serve researchers.

Highlights for the year include:

- **Photo collection** – A new identification system was created for all photograph collections to facilitate the use of photos in digital projects. The need for a new system was recognized as staff worked on the AJCU archives pilot project and discovered inconsistent (or nonexistent) ways of naming and numbering photo collections. The new system will help staff quickly locate and identify the correct photo requested by researchers.

- **Rare books** – We now have a good handle on the number of rare books held in Loyola’s Special Collections following the completion of a manual inventory of all volumes. A report listing rare books by classification section was also compiled to assist in future collection development.

- **Catalog records** – Archives staff began creating collection level catalog records for OCLC WorldCat and our local online catalog, Pegasus. In 2006-07, five such records were produced and submitted, all with links to PDFs on the University Archives website.
- **New acquisitions** -- The University Archives received 468 linear feet of materials during FY07. While the majority of acquisitions came via record transfers from University departments, some notable collections came from alumni, faculty, and outside organizations. The most notable were the Henry Hyde papers (ca. 1970-2006, approximately 330 linear feet) and the Catholic Church Extension Society records (approximately 12 linear feet). Congressman Hyde’s papers will be part of the new Center for Public Service Archives in the Information Commons. The CCES records, an addition to an existing collection at Loyola, include information and photographs on church buildings, primarily in the South and Southwest, for which the Society provided funds.

- **University Archives Brochure** - A new brochure for the University Archives was designed and printed and is being distributed to Loyola departments.

- **Exhibits** – Exhibits in the University Archives display cases on the 2nd floor are now being done quarterly to bring attention to the collections. Exhibits done during the past year include one on the history of Cudahy Library; women students at Loyola University Chicago; and the School of Law’s participation in the Brandeis competition. Exhibits have also been done for the standing display cases on the main floor, including one using various memorabilia from the Insull collection.

- **AJCU Archives Project** – University Archives staff have contributed 50 images with descriptive metadata to this project which is a collaborative effort of many AJCU special collections departments. The University Archives hosted an AJCU archives meeting during the August 2007 Society of American Archivists conference in Chicago to discuss the project.

- **Center for Public Service Archives** – University Archives staff inventoried the Henry Hyde papers, received in late 2006 and early 2007. Additional work was done on the Rostenkowski papers in preparation for new congressional archives in the CPS.

- **Loyola Oral History Project** – Re-established in 2006 with funds from the Provost’s Office, the Loyola Oral History Project is an ongoing effort to document the University’s history through interviews of administrators, staff, faculty, and alumni. The Rome Center portion of this project is almost complete and the fall of FY08 will see the start of the process to document the Law School. Thirty-five interviews were conducted of past and present Rome Center faculty and staff, alumni, and University officials, all of whom enthusiastically agreed to take part. Despite poor health, John Felice agreed to be interviewed by the Dean
of Libraries who had three sessions with the Rome Center’s founder at his home in Glenview.

- **Black Metropolis Research Consortium** – The University Archives has compiled a list of collections containing information on African-Americans in Chicago at both the University Archives and Women and Leadership Archives as part of its contribution to the consortium.

**B. Women’s and Leadership Archives**

As Aimee Brown, the Director and Archivist, resigned early in the academic year and a new person was not officially appointed until February, the Women’s and Leadership Archives found itself in a period of transition with many projects put on hold or delayed. Nevertheless, a great deal was accomplished in the spring 2007 semester under the leadership of Dr. Elizabeth Myers, the new Director and Archivist.

**Highlights for the year include:**

- **Security** - Because of frequent after-hours incursions into the archives in Piper Hall by non-authorized persons, several meetings were held with the Director of Campus Safety and his staff. Access policies and procedures for the WLA were reassessed and new guidelines implemented. Access to the third floor remains an issue, in particular were the elevator is concerned, but the general incidences of unauthorized access have declined sharply from January to July 2007.

- **Lower level storage** -- Several ongoing problems with insects and slow pipe leaks continued and Facilities repaired holes in the walls and sealed cracks around pipes in an effort to curb the insects. There were also weekly to bi-weekly visits from a local extermination company to put out traps and spray non-toxic pesticide. The leak, despite several visits by Facilities staff over a six month period, remained unrepaired.

- **Mundelein College Collection reorganization** – A project was begun in March 2007 to bring order to the extensive collection of Mundelein College records. Files were reviewed and re-labeled, and the finding aid was revised. The project required three new filing cabinets and a physical shift of 16 others, the movement of approximately 500 linear ft. of material, and the retyping of a 64 page index. While the “upstairs” portion of the reorganization is complete, the lower level reorganization is not yet done.
• **Reading Room** -- The WLA Reading Room received a much-needed face lift with the addition of several framed posters, paintings, and photographs relevant to the collection. New lighting, furniture, display cases, and a storage cabinet further improved the area’s aesthetics and usability by researchers. Finally, the director’s office was reorganized with existing office equipment and furniture to be more user friendly.

• **New acquisitions** – Important new collections received during the year included 1) the 8th Day Center for Justice records (20 linear ft. and growing documenting their social justice activism in Chicago over 30 years); 2) the Patricia Crowley, OSB papers (for her work with the City of Chicago Commission on Homelessness and additional family papers); 3) and the alumnae records of Mercedes McCambridge (which brought in her scripts, journals, and awards).

• **Special projects** – Of the many projects undertaken by the WLA archivist and her staff during 2006/07 were 1) participation in the History of Women Religious Conference at Notre Dame; 2) assistance with the Mundelein College Reunion Weekend and BVM anniversary celebrations; 3) the correction and updating of WLA finding aids/past perfect records (82 finding aids and 126 past perfect records); and probably the most important, 4) updating the website. These four special projects support the overall goals of increasing the visibility and use of the WLA and bringing the operating systems of the WLA into consistent order.

• **Other activities** – Other important achievements during the year included updating, organizing, and condensing the leads file of potential acquisitions and accessioning items received in 2005 and 2006.

VI. **Library Systems**

**Overview.** Following the resignation of Patricia Xia in 2005, Library Systems was without permanent leadership until August 2006 when Chuling Meng was hired to lead the department. During the interim period, Gino Angelini ably kept the various library systems afloat and Ling-li Chang did a fine job of supervising the unit. As in all academic libraries, we rely on Systems not only to maintain a variety of day-to-day computer applications, but to undertake a long list of technology-related projects. Thus, when Mr. Meng arrived from the University of Illinois where he is a doctoral student, he found plenty to do, and in his first year he, Mr. Angelini, and other staff accomplished a great deal. What follows are highlights of a busy 2006-07.

• **Voyager upgrade.** The Endeavor Integrated Library System (Voyager) was upgraded to version 2006 as the library leapfrogged several other updates that had
not been implemented due to a lack of staff. This major system upgrade supports the latest standards such as Unicode, 13-digit ISBN, and OCLC 9-Digit Control Numbers. The project was accomplished quickly and smoothly between December 26 and 29 with no interruption of library services.

- **Voyager Server Hardware Replacement.** The Systems Department worked with ITS staff to evaluate the computing capacity needs for the Voyager ILS server, determine the model and specifications, and install the server in the Water Tower server room. Our Voyager library management system is now running on the new Sun Fire T2000 server (four 8-core 1.0GHz processors, 16GB memory, 200GB storage space on university SAN system), which replaced our 10 year-old Sun Enterprise servers. The new server has enough capacity to accommodate library’s growing collections for the next five or more years.

- **Web site update.** The library web site was redesigned to provide patrons with better access to library resources and services. The Systems Department worked with the Library Web Team to create a new web template that meets Loyola standards while maintaining the flexibility needed for presenting library dynamic task-driven content. After all pages were migrated to the new template, user studies were conducted to ensure that the new website is easy to use and navigate.

- **Rome Center Library automation project.** Voyager clients and spine label printing machines were set up in Rome Center Library to provide the needed technology support for the retrospective bibliographic data conversion project (see under Technical Services).

- **New Software Applications.** A testing server was set up and Blog, Wiki, and content management system (CMS) applications were installed. This enables our librarians to experiment with these social networking applications to create more communication venues and promote library resources to students and faculty. The new communication tools could also facilitate communication and resource sharing within the University Libraries.

- **Group computing.** Several new workstations were installed at Cudahy and Lewis library to support group study and collaboration.

- **Server consolidation.** All our Novell-related applications and data (users, printers, applications, storage space, etc) were moved from library servers to ITS servers to enhance system interoperability and data security.

- **Interlibrary loan.** Library Systems worked with ILL staff to install the OCLC Illiad interlibrary loan software. This system replaced our old Ariel document
delivery system to provide more streamlined service for library patrons. It also offers our patrons the option of electronic delivery of articles in PDF format.

VII. University Libraries Goals for 2006-07: Status

[Arranged by the Libraries’ Strategic Directions as presented in the 2005-10 Five-year Plan]

Library Strategic Direction I: increase the use and usability of the Loyola libraries

1. Initiate annual user survey. **Status:** The new Assessment Committee designed and administered our user survey in April. The response from students and faculty was good and the information obtained will be used to improve library programs.

2. Meet with academic department chairs and program directors to learn library needs and concerns. **Status:** The Dean met with the chairs of Biology and English as well as the faculty of History and Physics. He also attended the following meeting of faculty to give a library update and answer questions: Academic Council, Graduate Council, and the Arts & Sciences chairs.

3. Institute a relaxed food and drink policy. **Status:** Implemented Fall 2007, the new policy allows beverages and small snacks to be consumed in the libraries, except in Special Collections.

4. Implement group computing workstations in Cudahy Library and Lewis Library. **Status:** Several group computing tables and PCs were installed in both libraries in the summer of 2007. They are very popular with our students.

5. Update and improve the library web site. **Status:** The completion of this goal was delayed due to the implementation a content management system for Loyola and negotiations with the Marketing Department as to who would be responsible for the library web pages. It was ultimately decided that the Library would do its own web site under University “look and feel” guidelines. The Web team was active throughout the year and finished a new version of the web site during the summer of 2007, and was unveiled in time for the fall semester: (http://libraries.luc.edu/find.htm).

6. Implement new procedures to ensure improved stack maintenance [a response to the LibQUAL survey]. **Status:** New procedures were put into practice by our newly hired stacks supervisor in the fall of 2007. Materials are
being returned to the shelves in a prompt and orderly fashion and a shelf reading program has been implemented.

7. Meet with Student Affairs and Loyola student government officers to determine how to better serve students. **Status:** Not achieved.

**Library Strategic Direction II: Strengthen information resources**

1. Implement several aspects of the new 5-year collection enhancement plan. **Status:** Not done. The departure of the Associate Dean put this project on hold.

2. Utilize benchmarking and other data to prepare a request for another significant increase of the collections budget in 2007-08 [a response to the LibQUAL survey]. **Status:** Completed. Benchmarking with peer institutions was used to support the libraries’ materials budget request of $520,000 which was approved by the University administration.

3. Initiate an oral history project focusing on individuals who have played important roles in the history and development of Loyola University Chicago. **Status:** The project got started as planned in the fall with funding from the Provost’s Office. A graduate student in the public history program was hired to direct the project which focused the first year on documenting the history of the Rome Center.

**Library Strategic Direction III: Expand and enhance physical facilities**

1. Appoint the Information Commons project team and conduct regular meetings for planning purposes. **Status:** The Library Leadership Team served as the project team and met on a regular basis with the Loyola facilities staff overseeing the construction of the new building. The project continues on task and on schedule as of this writing (fall 2007).

2. Appoint the Cudahy renovation project team, complete needs assessment, secure an outside architect/library planner to advise on the project. **Status:** The LLT and Teresa Woyczynski (Facilities) served as the project team in the early stages of this project. Three academic libraries were visited during the year to gather ideas and an architect was selected to help draw up preliminary plans for a new Cudahy Library. Staff input was obtained to determine needs for the future.

3. Develop a detailed needs assessment for the relocated, renovated Lewis Library. **Status:** Although a formal needs assessment was not conducted, the Dean met with Lewis Library staff on two occasions to identify elements of a
future Lewis Library. A project was begun to substantially reduce the size of the Lewis collections given the prospects of less library space until the projected move to a new site in the future.

Other goals:

1. Propose a new access policy to allow visitors to use the Cudahy and Lewis libraries during limited hours and under restricted guidelines. **Status:** Not achieved.

2. Make a decision on whether or not to join I-Share, the statewide academic library resource sharing program. **Status:** The decision was made not to apply for I-Share membership this past year. The pros and cons of membership will be reconsidered in 2007-08.

3. Determine employee training needs to strengthen customer service by staff and student employees [a response to LibQUAL survey]. **Status:** A Staff Development Committee was appointed in January 2007 and carried out a survey to identify training needs. The Committee planned a half-day staff in-service for August 2007 which focused on customer service.

4. Complete the libraries reorganization. **Status:** The library organizational realignment was completed in the fall of 2006 when the Dean approved the reorganization of Technical Services into two divisions: Monographs and Serials. Public Services and Administration had been reorganized earlier in the year.

5. Secure funding for an electronic resource management (ERM) system. **Status:** The Library used its own funds to acquire the ERM from Serials Solutions early in 2007 and staff spent much of the spring semester entering data and learning how to use the system.

6. Complete a document which explains the responsibilities, rights, and privileges of library faculty. **Status:** After discussions with librarians, the Provost, and the VP for Human Resources, the document was finalized in April 2007. It was approved by the Provost and sent to the Faculty Affairs UPC for review. As of this writing, the FAUPC had not yet given its stamp of approval to the document.
VIII. Goals for 2007-08

[Arranged by the Libraries’ Strategic Directions as presented in the 2005-10 Five-year Plan] [** = 2007 retreat goals]

Library Strategic Direction I: Continually seek ways to improve service and enhance the usability of the Loyola libraries (wording revised 2007)

1. Meet with students and faculty to identify unmet library needs and to improve the usability of facilities.

2. Increase outreach to graduate students by a) encouraging bibliographers to contact liaison departments about opportunities to meet new graduate students; b) offering one-on-one consultations; and c) collaborating with the Events and Outreach Coordinator for the Graduate School. **

3. Enhance College Writing Seminar instruction by a) collaborating with the Writing Center Director; b) creating a shared handout for CWS library instructors; and c) selecting materials appropriate for the web site. **

4. Streamline existing web-based online forms and create additional forms to enhance and improve self-service options available to users. **

5. Improve the signage in high-use and high-traffic areas of Cudahy Library, ensuring consistency throughout Cudahy and the Information Commons. **

6. Create an attractive informational brochure for the University Libraries. **

7. Provide customer service training for library employees, including student assistants. **

8. Create a standardized service training checklist for new student hires. **

9. Offer cross training opportunities for staff to have better understanding of library units and their functions, and implement better methods of communication among all staff and Loyola libraries. **
Library Strategic Direction II: Strengthen information resources [collections and access to external resources]

1. Promote, explain, and enhance the various ways in which faculty can initiate new acquisitions for the collections including a) promoting “Purchase on Demand” and liaison initiated purchasing; b) creating an “acquisitions suggestions” form; and c) encouraging individual orders by faculty. **

2. Begin a program of regular assessment of the Libraries’ print collections to determine strengths and weaknesses using a subscription-based a collection analysis tool. **

3. Investigate ways to maintain and update web-based subject pages through the use of Wiki, CMS, or other database-driven applications. **

4. Explore the acquisition of a federated search tool to enhance research.

5. Revise the policies and procedures for the Library Storage Facility to make access easier and more transparent. **

6. Re-consider becoming members of I-Share, the statewide resource sharing consortium of academic libraries [repeat of 2006-07 goal].

7. Explore a reciprocal borrowing program for faculty at Loyola and Northwestern.

8. In cooperation and consultation with the Graduate School, complete plans for the implementation of Electronic Theses & Dissertations at Loyola.

Library Strategic Direction III: Expand and enhance physical facilities


2. Complete planning and creation of a smaller, more useable Lewis Library by summer 2008.

3. Install additional compact shelving in the Library Storage Facility to absorb materials removed from the Lewis Library by late spring 2008.
4. Improve the appearance and livability of Cudahy until it is renovated including a) reporting, tracking and following-up on building needs; b) developing a facilities checklist; c) identifying and completing short term requests, such as special cleaning, spackling, cosmetic painting, etc.; and d) developing a timeline for improving and documenting one time maintenance requirements. **

5. Improve quality space in Cudahy Library: a) install acoustical draperies or wall coverings in Reading Room openings; b) identify and promote additional quiet areas in Cudahy; and c) identify or designate a sound proof area for cell phone usage. **

Other goals:

1. Submit a proposal to the Provost for a rank and promotion system for library faculty by May 2008.

2. Implement a more liberal visitor access policy which will a) allow residents of the Rogers Park and Edgewater neighborhoods to use Cudahy Memorial Library and the Information Commons during certain hours each week; and b) give any visiting faculty member from another institution on-site use privileges [carryover of 2006-07 goal].

3. Gather and analyze benchmarking data for staffing to support a case for at least three additional positions: [Web Development Librarian; Coordinator of Library Instruction and Learning Initiatives; and Head of Special Collections]

4. Establish a library blog to serve as the central external library news point. **
Appendix 1

Loyola University Libraries Speaker Series 2006-2007

Submitted by Catherine Miesse, Library Speaker Series, Chair

The 2006-2007 Library Speaker Series was very successful this year and focused primarily on Chicago as its theme with a slice of Christmas cheer around the holidays. Dr. Susan Hirsch explored the historic Pullman neighborhood in September. In October, Dr. Tim J. Gilfoyle gave an exciting slide presentation based on his biography of Chicago’s phenomenal and costly undertaking, Millennium Park. Jeff Guinn, author of several Christmas books, brought us holiday cheer in late November with his commentary on the life of Santa Claus. In April, Erik Larson, author of international bestseller nonfiction book, The Devil in the White City, and National Book Award nominee shared anecdotes and “war stories” derived from his research in the United States and Europe.

Pullman: Its Past and Future
On September 9, Dr. Susan E Hirsch, chair of the History Department at Loyola University and author of After the Strike: A Century of Labor Struggle at Pullman, led a group of 40 participants on a day long bus and walking tour of the Pullman neighborhood of Chicago and explored its current efforts at historic preservation. This famous model industrial town was built between 1880-84 by George M. Pullman, founder of the Pullman Palace Car Company. The participants toured Hotel Florence and the remains of the original factory and clock tower. After a box lunch in the hotel, the group enjoyed a walk through the neighborhood to view the variety and diversity of housing provided for the workers and the public facilities such as Arcade Park and Market Hall.

Millennium Park
Dr. Timothy J. Gilfoyle, Loyola historian presented a slide lecture and signed his remarkable new book, Millennium Park: Creating a Chicago Landmark, which captured “all the soaring architectural drama, petty human squabbling, and commendable leadership behind the city’s newest civic jewel.” Fifty folks attended the evening presentation on October 26 in Lewis Library at Water Tower Campus. Dr. Gilfoyle used historical drawings, detailed plans, maps and photographs to provide an authoritative history of how a dilapidated train yard in the heart of the Windy City was transformed into a twenty-first century landmark.

Christmas Chronicles
On November 28, Jeff Guinn, award winning journalist and book editor of the Fort Worth Star-Telegram discussed and signed his latest book, The Great Santa Search which takes readers on a sleigh ride through the history of Christmas in America. This third
installment of the bestselling Christmas Chronicles series finds Santa facing perhaps the biggest challenge of his career. Mr. Guinn’s warm presentation to an audience of approximately 30 folks captured all of the rich historical detail and glorious Christmas cheer that have made his holiday stories treasured family favorites.

“Breathing Life into the Dead”
Author, Erik Larson, whose best-selling nonfiction book The Devil in the White City has been on top selling lists for years spoke at Loyola University on April 19. His talk, “Breathing Life into the Dead, shared his process for bringing the past alive, citing his research experience for new newest book, Thunderstruck as well as the Devil in the White City. Larson also shared a couple of odd experiences at the British libraries and some details about a brief encounter in Rome with a couple of world dignitaries. An audience of 250 people was entertained by Larson’s intriguing stories, charming wit and political anecdotes.

Conclusion
Vanessa Crouther, Carol Franklin, Yolande Wersching from the libraries, Robert Bucholz from the History Department and Nicole LeDuc, Alumni Events contributed to successful programming for the 2006-2007 Library Speaker Series and the remarkable depth of speakers. We also wish to thank Dean Robert Seal for his thoughtful recommendations and unlimited support during this past year.

See following pages for

Appendix 2
University Libraries Staffing Changes
2006-07

Appendix 3
2007 Staff Service Awards

Appendix 4
University Libraries Organization Chart
Fall 2007
Appendix 2

FY 2007 Staff Changes

### New Appointments

<table>
<thead>
<tr>
<th>Name</th>
<th>Dept.</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chulin Meng</td>
<td>Library Systems</td>
<td>8/14/2006</td>
</tr>
<tr>
<td>Taya Franklin</td>
<td>Lewis Library</td>
<td>8/21/2006</td>
</tr>
<tr>
<td>Sherri Saltzman</td>
<td>Reference</td>
<td>9/1/2006</td>
</tr>
<tr>
<td>Elizabeth Andrews</td>
<td>Access Services</td>
<td>9/18/2006</td>
</tr>
<tr>
<td>Kristina Schwoebel</td>
<td>Lewis Library</td>
<td>10/2/2006</td>
</tr>
<tr>
<td>Rebecca Hyman</td>
<td>University Archives</td>
<td>10/3/2006</td>
</tr>
<tr>
<td>Elizabeth Myers</td>
<td>Interim WLA Director</td>
<td>10/16/2006</td>
</tr>
<tr>
<td>Tracy Ruppman</td>
<td>Lewis Library</td>
<td>1/1/2007</td>
</tr>
<tr>
<td>Molly Mansfield</td>
<td>Monographic Acquisitions</td>
<td>2/26/2007</td>
</tr>
<tr>
<td>Kimberly Medema</td>
<td>Monographic Cataloging</td>
<td>5/14/2007</td>
</tr>
<tr>
<td>Fred Barnhart</td>
<td>Library Administration</td>
<td>6/18/2007</td>
</tr>
</tbody>
</table>

### Promotions

<table>
<thead>
<tr>
<th>Name</th>
<th>Dept.</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Susan Wardzala</td>
<td>Lewis Library Admin.</td>
<td>7/1/2006</td>
</tr>
<tr>
<td>Michele Fisher</td>
<td>Access Services</td>
<td>7/1/2006</td>
</tr>
<tr>
<td>Ursula Scholz</td>
<td>Access Services</td>
<td>7/1/2006</td>
</tr>
<tr>
<td>Martha Spring</td>
<td>Serials &amp; Electronic Resource Mgt</td>
<td>10/1/2006</td>
</tr>
<tr>
<td>Diane Westerfield</td>
<td>Bindery</td>
<td>10/1/2006</td>
</tr>
<tr>
<td>Andrea Gough</td>
<td>Monographic Acquisitions</td>
<td>10/1/2006</td>
</tr>
<tr>
<td>Jennifer Stegen</td>
<td>Access Services</td>
<td>10/16/2006</td>
</tr>
<tr>
<td>Christa Rutt</td>
<td>Bindery</td>
<td>1/22/2007</td>
</tr>
</tbody>
</table>

### Retirements

None

### Resignations

<table>
<thead>
<tr>
<th>Name</th>
<th>Dept.</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Craig Blakeman</td>
<td>Acquisitions</td>
<td>8/25/2006</td>
</tr>
<tr>
<td>Aimee Brown</td>
<td>WLA</td>
<td>9/1/2006</td>
</tr>
<tr>
<td>Dawn Lynn</td>
<td>Reference</td>
<td>1/12/2007</td>
</tr>
<tr>
<td>Michael Napora</td>
<td>Library Admin.</td>
<td>12/21/2006</td>
</tr>
</tbody>
</table>

### Changes in Assignment

<table>
<thead>
<tr>
<th>Name</th>
<th>From</th>
<th>To</th>
<th>Date</th>
</tr>
</thead>
</table>
Appendix 3

Faculty/Staff Service Awardees – Fiscal 2007
Loyola University Libraries

<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
<th>Age</th>
<th>Department</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>FRANKLIN, CAROL A.</td>
<td>8/30/1971</td>
<td>35</td>
<td>LIBRARY - CUDAHY</td>
<td>Staff</td>
</tr>
<tr>
<td>KENNEDY, KEVIN M.</td>
<td>11/12/2001</td>
<td>5</td>
<td>LIBRARY - CUDAHY</td>
<td>Staff</td>
</tr>
<tr>
<td>SPRING, MARTHA K.</td>
<td>11/8/2001</td>
<td>5</td>
<td>LIBRARY - CUDAHY</td>
<td>Faculty</td>
</tr>
<tr>
<td>YOUNG, KATHRYN A.</td>
<td>9/17/2001</td>
<td>5</td>
<td>LIBRARY - CUDAHY</td>
<td>Faculty</td>
</tr>
<tr>
<td>WERSCHING, YOLANDE M.</td>
<td>8/16/1971</td>
<td>35</td>
<td>LIBRARY - WATER TOWER</td>
<td>Faculty</td>
</tr>
<tr>
<td>RECOMETA, ROLANDO</td>
<td>6/1/1982</td>
<td>25</td>
<td>LIBRARY - WATER TOWER</td>
<td>Staff</td>
</tr>
<tr>
<td>MALLORY, PATRICK</td>
<td>10/24/2001</td>
<td>5</td>
<td>LIBRARY - WATER TOWER</td>
<td>Staff</td>
</tr>
<tr>
<td>LINKE, THOMAS W.</td>
<td>9/13/1976</td>
<td>30</td>
<td>LIBRARY ACQUISITION</td>
<td>Staff</td>
</tr>
<tr>
<td>OLSEN, DONNA M.</td>
<td>9/15/1986</td>
<td>20</td>
<td>LIBRARY CATALOG DEPARTMENT</td>
<td>Staff</td>
</tr>
<tr>
<td>LASKA, EWA A.</td>
<td>2/6/1992</td>
<td>15</td>
<td>LIBRARY CATALOG DEPARTMENT</td>
<td>Staff</td>
</tr>
<tr>
<td>NASSAR, MICHAEL N.</td>
<td>1/12/1977</td>
<td>30</td>
<td>LIBRARY CIRCULATION</td>
<td>Staff</td>
</tr>
<tr>
<td>SCHMIDT, DAVID W.</td>
<td>3/5/1987</td>
<td>20</td>
<td>LIBRARY CIRCULATION</td>
<td>Staff</td>
</tr>
</tbody>
</table>