I. Introduction

As usual, the Loyola University Chicago libraries had a busy and successful 2010-11 academic year with many projects, activities, and accomplishments achieved by individuals, departments, and committees. The ever present University Libraries’ goals of enhancing services, collections, facilities and access were achieved thanks to the dedication of all staff who typically went “above and beyond” on a daily basis. Their creativity, initiative, and teamwork, as well as their strong commitment to our students and faculty made all the difference. This report is an attempt to capture many of the successes of library staff during the previous year and is meant to serve as a written record of what was accomplished. Each and every employee lives out our unofficial motto every day of the year: “Our students and faculty are not an interruption; they are our reason for being here.” The reader is referred to the individual division, department, and committee annual reports for more detail since this report, though lengthy, is only able to present the highlights of 2010-11.

II. Planning & Assessment

A. Strategic plan.

Written in 2009-10, the University Libraries’ strategic plan [Appendix A] was created by staff under the leadership of Anne Reuland, Director for Administrative Services. The three-year plan was completed in February 2010 with three strategic directions for 2010-2013:

- Re-envision the collections
- Re-align services and facilities to meet established and emerging needs
- Re-affirm our identity and centrality to the academic mission.
The implementation of the plan is being carried out under the direction of Associate Dean Fred Barnhart and Assistant Dean Cathy Miesse with the libraries’ department heads group serves as a steering committee and sounding board. Three working groups were appointed to carry out the work of the implementation:

- Collections Working Group
- Services and Facilities Working Group
- Collaboration Working Group

Following the Library’s annual retreat, held at the Cuneo Mansion in June 2010, these working groups met throughout the academic year to plan and begin implementation. The Collections Working Group began analyzing the collections, evaluating and revising the collection development policy, planning for and envisioning the digital repository, and preparing for a pilot inventory project in the summer of 2011. The Services and Facilities Working Group has been identifying and evaluating existing signage, reviewing space usage, and planning and developing consistent levels of customer service at each service location. The Collaboration Working Group created a Collaboration Directory with the goal of identifying, promoting, and increasing Library cooperation and interaction with other University departments. The group has also spearheaded the Library’s increased participation in the first year writing and university orientation courses (UCWR and UNIV1) in the belief that increased contact with librarians improves students’ chances of academic success. The summer 2011 retreat focused on specific projects than can be carried out to take the strategic plan forward in 2011-12.

B. Assessment. Following up on the LibQUAL survey administered in the spring of 2010, the University Libraries returned to its own survey of users in April of 2011. Nearly 800 responses were received from students and faculty. Among the key findings were 1) continued high satisfaction with staff and the service they provide; 2) less than desirable satisfaction with the website with navigation and visual design receiving the lowest comments [the website has since been redesigned]; 3) overall satisfaction with print and digital collections but an obvious lack of awareness about our e-book collections; and 4) while very pleased with the Information Commons, there continues to be concerns about lack of quiet study space and library hours. With regard to the latter, a group of staff are looking for ways to increase quiet space, and the IC, as noted elsewhere, is undertaking a pilot 24/5 schedule in the 2011-12 academic year.

The Pulse Survey, administered in February 2011 and coordinated by University Marketing and Communication (UMC), allowed the University Libraries to partner with ITS to survey a sample of undergraduate students about use of our services. Key findings include the fact that respondents were most likely to use the Klarchek Information Commons (86%), with the Cudahy Library being the second most popular facility (75%). For students who use the facilities, 45% do so to study or work alone, while 55% reported using the libraries to be with friends, hopefully while working! Finally, searchable databases are the most commonly used resource among the sample group, with online journals/newspapers and print books came in a
close second.

In other assessment activity, the University Libraries conducted a staff survey at the end of October 2010 as a follow-up to the spring Loyola staff survey. The purpose was to obtain more detailed responses to certain questions on the University questionnaire. This was followed up by focus groups of Library staff in the spring of 2011. The results have been useful to the Library Administration for planning and communication purposes.

III. User Services

A. Information Commons. As the Information Commons celebrated its third anniversary in January 2011, the building continued its steady and frequent use by the Loyola community. Throughout the year, the University Libraries continued to host interested visitors to the IC from around the country and overseas who marveled at the facility and its high level of activity. The fourth floor meeting space again received heavy use by the University community and visits by community users remained high. Group study rooms remained extremely popular with 26,855 reservations made during the academic year.

Highlights for 2010-11 included 1) another review and updating of the Memorandum of Understanding between the University Libraries and Information Technology Services; 2) revised procedures for lost and found items; 3) an updated Community Access policy to require all users to present a photo ID in order to use the facility; 4) individual training sessions for student assistants on policies and procedures especially those related to new security measures; 5) implementation of a hold pick up service at the first floor desk; 6) another documentary environmental and sustainability film/discussion series co-sponsored with CUERP; 7) increased focus on recycling including new containers for collecting items by type; and 8) relocating and repurposing a number of second floor offices.

A major challenge faced during the year was security due to a number of laptop thefts in the IC and Cudahy Library at the end of the spring semester. Though the thief (who also stole computers from the University of Chicago and DePaul) was fortunately apprehended, it was a signal to further strengthen security procedures. The University Libraries and Campus Safety worked together to review procedures and implement new measures to protect the safety of our users and security of their possessions. This includes a welcome desk at the entrance to field questions, welcome visitors, help with Loyola ID problem, and more closely monitor the entrance and exit gates.

The Learning Commons Task Force, appointed by the Dean in 2009-10, continued its efforts toward moving services more in line with the academic program and mission of the University. The Task Force implemented a number of programs aimed at faculty collaboration, user education, and cultural and environmental programming. Of note is Commonalities, a series
aimed at bringing librarians and faculty together three times a semester to discuss topics of common interest in the areas of teaching, technology, and research. Each session is facilitated by a professor, librarian, dean, or technology specialist. The transformation to a learning commons model is an ongoing process and one which promises to place the IC, indeed all library services and facilities, at the center of academics at our institution.

It should be noted that the Information Commons was one of the few buildings on campus to remain open (with shorter hours) during the second worst snowfall in recent Chicago history. Kudos to the staff who braved the weather to keep the building open and provide a safe place to study during the Blizzard of 2011. Finally, in the summer of 2011, plans were finalized to undertake a pilot project during the 2011-12 academic year to keep the Information Commons open 24/5, something long desired by the library administration and requested on numerous occasions by students.

B. New services. In response to user demand and suggestions, several new offerings were implemented in 2010-11 at Cudahy Library. These included 1) new photocopiers with scanning capability; 2) a book retrieval service from the stacks; 3) a mobile website for smart phones; 4) roving reference service with librarians using tablet PCs; 5) the option to place intercampus loan requests through the Pegasus online catalog; 6) a second book pick-up location in the Information Commons; and 7) direct user access to the Library Storage Facility collections.

C. Discovery. As reported in the previous annual report, the Loyola University Libraries adopted WorldCat Local (WCL) as its catalog discovery layer. To kick off service in the fall of 2010, the PR Committee planned and carried out two very successful marketing events, one at each campus. Both sessions offered demonstrations, free food, and prizes, and were well attended by students and faculty. The promotional campaign was later submitted to ALA for the John Cotton Dana Library Public Relations Award competition. Though a subcommittee put together a very impressive portfolio, another university won the highly competitive contest. WorldCat Local, which offers a user-friendly interface and offers simultaneous searching of books, journal articles, AV, and more, has been very popular with users. The Voyager online catalog, Pegasus, is also maintained as a second option since it contains reserve materials, on-order records, and other items such as e-books which do not appear in WorldCat Local at this time.

D. Lewis Library. The Water Tower Campus library continued to serve its patrons with dedication, enthusiasm, and professionalism in 2010-11. Achievements for the year included 1) replacing chairs in the circulation and referenced areas; 2) installing two TV/DVD players; 3) implementing an electronic tracking system for the circulation of reserve materials and laptops on circulation desk workstations; 4) continuing the project of weeding of duplicate copies from the collections; 5) painting group study rooms and adding new dry-erase wallpaper. The Lewis Librarians remain very active with library instruction, reference service, and occasional
“imbedded” reference in Water Tower academic departments.

The Library continued its traditional service role by again hosting practicum students from Dominican University’s School of Library and Information Science during the fall and spring semesters. Finally, congratulations are in order to the staff of the Lewis Library for winning first prize in two campus-wide “Recyclemania” contests.

E. Research assistance. The reference staff continued to provide excellent service in 2010-11 via a variety of services, in person and online. These included face-to-face assistance at the second floor counter in the IC, extended reference in the IC consultation office, roving reference, as well as virtual reference and the text-a-librarian service. These and other library services are promoted via the website, digital signage, and personal contacts as well as by utilizing social networking tools including Facebook, Twitter, Flickr, and a blog (LOCL). All these services are complemented by a wide variety of workshops on electronic resources presented by librarians throughout the academic year.

The year saw a slight decline in questions answered at the IC reference desk (down five percent) but a significant increase (31%) in virtual chat reference. Text-a-librarian statistics decreased and remains a marginal service in terms of total number of transactions. In November 2010, the Department proposed a Reference Rounds pilot as a means to explore how reference librarians equipped with mobile technology could be both visible and mobile within our library spaces in order to assist patrons at a point of need. The actual pilot began in April 2011 with an iPad and continued with a tablet PC from June – August 2011. Though the level of activity during the summer months has not offered the opportunity for many interactions, librarians have had the opportunity to become comfortable with the model and the equipment and will continue the pilot in fall 2011.

F. Library instruction. The Reference Department leads the Libraries' efforts to help students develop information literacy skills and to provide the information students need to use the library effectively. Efforts in 2010-11 included work with all UCWR classes (two sessions per class), subject-oriented instruction in response to requests by professors, special materials produced for UNIV 101, and one-on-one instruction as part of normal reference service. With the UCWR classes, librarians developed a more standardized approach to the information literacy content provided in all instruction sessions including the key objective spending more time discussing evaluation of sources. In all, 257 classroom instruction sessions were conducted along with 184 Research by Appointments.

G. Government Documents. As U.S. government publications continue to “go digital,” the University Libraries have focused on the future of Loyola’s collection of these important resources. The Library Administration approved the recommendation of staff to continue to reduce the number of physical items received as well as to weed duplicate, superseded, and ephemeral materials. In 2010-11, areas of emphasis for government documents continued to be:
• Reducing our existing print Federal collection
• Increasing the visibility and accessibility of government publications
• Developing a professional network to learn from other depositories.

IV. Staffing [See Appendix B for library organization chart]

A. Library faculty. As reported in the previous report (FY10), a new faculty position, Digital Services Librarian, was created as of July 1, 2010. Already the incumbent, Eben English, has had a positive impact in a number of areas: upgrading our web site, creating a mobile website, and beginning work on our digital repository. No new faculty slots were approved for the University Libraries in FY12. A peer review committee of librarians from the University Libraries, the Law Library, and Health Sciences was appointed in the fall of 2010 to review the first cohort of applicants under the newly established rank and promotion system for professional staff. Two librarians from the University Libraries were promoted to the rank of Senior Assistant Librarian: Niamh McGuigan and Taya Franklin.

B. Library staff. Five new staff were hired in the 2010-11 academic year: Serials Assistant Ray Clark (September 2010); Archives Associate Ashley Howdeshell (November 2010); Preservation Associate Sandra Hernandez (November 2010); IC Supervisor Amy Leung (January 2011); and Cataloging Assistant Kelsey Williams (April 2011). In addition, Cataloging Assistant Kim Medema was promoted to Acquisitions Associate (January 2011). Finally, in August an overnight supervisor (Paul Voelker) was hired to cover the midnight shift in the Information Commons during the 24/5 pilot. Departures during the year included Ted Quiballo (IC); Christa Kileff (Bindery); Anna Gentry (Access Services); and Penny Dimakos (Cataloging), her second retirement. Service award winners for the year included: Cathy Miesse and Bernardine Williams (25 years); Ling-li Chang and David Givens (20 years); and Bob Seal (five years).

C. Continuing education. The Staff Development Committee again did a fine job of providing training and informational programs for the library staff. Presentations included 1) the annual In-Service Day program, “Writing Effective E-Mails” (May 20, 2011); 2) WorldCat Local (September 15, 2010); 3) a yoga class (November 19, 2010); 4) workplace wellness (April 18, 2011); and 5) stress relief and meditation (May 4, 2011). The committee also conducted a survey of staff in the fall of 2010 to determine what types of programs would be of most interest.
V. Collections

A. Monograph acquisitions. One of the ongoing challenges of book acquisition is controlling the pace of selection and purchase of titles by the subject specialists throughout the year. To regulate the rate of book orders and reduce rush periods for acquisitions staff, the University Libraries implemented a measured purchasing schedule for subject specialists to follow throughout the year. The schedule has percentage goals for specified points in the year to both regulate the rate of purchasing, but also avoid the usual rush to spend book funds at the end of the fiscal year. By pacing purchasing more evenly throughout the year, it is also now easier to evaluate the dollar amounts that have been allocated to each book fund.

To improve the efficiency of book ordering, Loyola librarians undertook a periodic review of our approval plan from YBP (Yankee Book Peddler) to improve the relevance of the books being received and to more effectively use approval monies. On a similar note, the subject specialists also evaluated the standing orders for their disciplines and cancelled many that were no longer relevant or which were being provided through e-resources. Also, coordinated by the Collection Development Steering Committee (CDSC), the subject librarians began the process of reviewing and revising the Collection Development policies for their various disciplines, a process that had not taken place for over a decade. This marked the beginning of a process which has since been incorporated into the Library Strategic Plan. Other items of attention in 2010-11 included adding more streaming video and e-books.

B. Patron-driven acquisitions. The Collections Working Group and the Collection Development Steering Committee (CDSC) also began to explore patron-driven acquisitions models in 2010-11 as another means of developing collections. This trend is rapidly gaining a foothold in many academic libraries. Therefore, as part of developing a patron-driven acquisition model for the University Libraries’ collections, the CDSC undertook a pilot project during FY11 to enhance the usability of e-books for the Loyola community using the Electronic Book Library (EBL) which places e-book records in the Pegasus online catalog before purchase. The e-books associated with these temporary catalog records may be borrowed by patrons and are only purchased after being used multiple times. In this manner the University Libraries are able to make more electronic books available and only buy the ones that the patrons are using.

C. Government publications. Continuing with a trend from previous years, the Government Documents collection continues to be downsized in an effort to make it more current and user accessible. During the year, staff weeded approximately 1,200 duplicate and superseded items from the collection and from storage areas, and the print selection profile was reduced from approximately 34.5% to 12.8%, greatly reducing the number of materials the library will need to process in the future. Most, if not all, government information currently originates in a digital format (“born digital”) as the trend in the Federal Depository Library Program (FDLP) is to make information available online whenever possible. This tendency has resulted in a decreased need to add large numbers of physical items to the collection, but also an
increase in the necessity of promoting patron discovery of online materials.

D. Cross-campus access. After several years of successful collaboration with the Health Sciences Library in which a number of cooperative subscription arrangements were initiated, the Maywood campus library was forced to undertake severe budget cuts. As a result, the Health Science Libraries initiated a large cancellations project which also impacted on the University Libraries given the number of biology, nursing, and even psychology faculty who frequently need access to health science materials. The University Libraries were able to pick up several critical titles from its budget after consulting with Lakeshore bioscience faculty. Ongoing attention must be paid to providing access to library materials to nursing students who are split between the two campuses and to distance education students based at the LUHS Center.

E. Materials budget. The collection budget for FY11 continued to be tight due to the second year in a row of a flat budget combined with increases in inflation. That being said, the Libraries have been able to maintain subscriptions and even add some new ones due to the generous infusion of one time funds by the President’s Office and Provost’s Office in FY09 ($157,000) and the combined gifts of a number of deans at the end of FY10 ($437,000, of which $424,000 was used for prepayment to CARLI and EBSCO). The FY10 one-time infusion of funds, which was encouraged by the Provost, allowed us to pre-pay and retain subscriptions for FY11.

F. Notable e-resources acquisitions. Several significant new online resources were added to the University Libraries’ collections in FY11:

- *Early American Imprints* – The University Libraries and the Law Library cooperated in the purchase of *Early American Imprints*, the definitive resource for information about every aspect of life in 17th and 18th century America.

- *Times Digital Archive*: A searchable database of *The Times* (London) newspaper archives covering events from the French Revolution and the American Civil War through the two World Wars of the twentieth century, as well as civil & political movements, crime, culture, and more.

- *State Papers Online*: A collection of original historical correspondence, reports, memoranda, and parliamentary drafts from ambassadors, civil servants and provincial administrators which help present a comprehensive picture of Tudor and Stuart Britain.

- *Oxford Journal Archives: Humanities and Social Sciences Collections*: Includes the archival holdings of nearly 100 scholarly titles.
VI. Special Collections

A. University Archives. As in recent years, great progress was seen in the University Archives at Cudahy Library. A new Archives Associate was hired, several new collections added, many collections processed, and there was a continued focus on increasing access to all types materials. The latter was achieved through the addition of archival collection and rare book catalog records to OCLC and the online catalog (there are now 93 records for archival collections); more finding aids placed online (110 as of the end of the academic year); and the implementation of MPLP (more product, less process) for processing selected collections.

During FY11 archives staff focused on creating digital exhibits using the open source software package Omeka. Examples are Hidden Loyola; Loyola Traditions; Loyola Chronology; and Jesuits and the Sciences. In addition to these exhibits, 123 items were added to the Loyola University Chicago Archives and Special Collections page on the Internet Archive as The Loyolan, Dentos, and the Stritch School of Medicine yearbooks from 1924 to 2001, and the St. Ignatius Collegian from 1901 to 1921 were digitized through the CARLI Book Digitization project. In spring of 2011 the Loyola Libraries completed its third joint acquisition with the Newberry Library purchasing Opuscula praecatio ad Iesum by Erasmus (Venice, 1524). Loyola now co-owns a total of six titles of Jesuitica and Catholic theology, including one 24 volume set, with the Newberry.

Among the many collections received in 2010-11, the largest were Loyola Dental School records (with the majority to come in 2011-12); papers from former Loyola President, Raymond C. Baumhart; the Thomas Sheehan papers; the papers of Dr. Rosemarie Parse (Nursing); records from the Philosophy Department; and additional materials for the Michalak Collection (see IX.B. below)

B. Congressional Archives. Processing continued on the papers of the Congressman Daniel Rostenkowski who passed away in August 2010. Additional materials were subsequently received from his family including scrapbooks, framed items, and campaign papers. The University Archives continues to work with former staff members of both Congressmen Hyde and Rostenkowski to acquire more of their materials. The Rostenkowski collection was officially opened to researchers in January 2011 as specified in the deed of gift some ten years ago. A graduate student was added to the staff of the Congressional Archives allowing the processing of materials to proceed at a faster pace.

C. Women and Leadership Archives (WLA). Despite the fact that the Director was out for four months on maternity leave in the fall of 2010, a great deal was accomplished during the academic year. Forty-two new collections were added, many materials were processed and organized, a number of exhibits were created for Piper Hall and Cudahy Library, new content was added to the WLA web pages, and an attractive new brochure was created. Many of these projects were aided by the work of seven interns from Loyola, Shiner College, and Dominican
University. One of the interns (also a Loyola graduate student) completed an institutional peer review of other archives in the Chicago area that were of similar size or larger to the WLA (22 in all) in order to compare WLA policies, practices, web presence, outreach, accessibility, and fees. Major projects included the reorganization of the reading room and work areas on the third floor of Piper Hall and the stack area in that building’s basement, the latter work including a thorough review and evaluation of the collections.

Other significant achievements included 1) building a donor database as an easier way to update to donor case files which are reviewed, organized, and weeded in the process; 2) adding 1,120 new photos to the Mundelein College photograph collection; 3) expanding the coverage of Mundelein College materials (yearbooks, class photos, manuscripts, etc.) using CONTENTdm software; and 4) participating in various outreach events to promote the WLA collections and services.

VII. Technical services

A. Monograph Acquisitions & Cataloging. The Technical Services unit known internally as MAC continued its fine work in 2010-11. Projects and achievements of note include 1) playing a major role in planning and implementing the EBL patron-driven e-book acquisitions service and in setting up new English as a Second Language book collection; 2) expeditiously acquiring many in-print and out-of-print books for the second annual Faculty Scholarship Celebration; 3) streamlining the workflow for book and AV purchases made by procurement cards; 4) establishing a new contract for outsourcing video cataloging work by OCLC; 5) batch-loading nearly 60,000 e-book records into the Voyager online catalog to provide access to important new digital collections; and 6) many other projects related to taking inventory, catalog maintenance, relocations, and de-selection. The department head also played a significant role in the planning of a project to catalog and reclassify the main collection at the Beijing Center, an effort that got underway in November 2011.

B. Serials and Electronic Resource Management. Like MAC, SERM plays a significant role in providing access to collections. The department continued its important role in transitioning our serials collections from print to online as the library becomes more and more digital as well as acquiring many new electronic resources, both periodicals and databases of all types. Projects of note included: 1) implementing revised work flows for newly acquired electronic journals; 2) creating lists of new journal collections and updating existing journal lists for potential withdrawal or transfer to storage; 3) completing a second “value assessment” of database use in order to gather statistics for possible cancellation decisions; 4) negotiating licenses for 14 new databases; 5) continuing to refine policies and procedures related to the receipt of electronic theses and dissertations (ETD) from Loyola graduates; this included formalizing obtaining permission from those students to house their research on Loyola’s upcoming digital repository. These are merely examples of the many complex tasks done by the unit on a routine basis including maintaining serials holdings, relocating serials (especially to
off-site storage), maintaining links to e-resources, working with standing orders (print and electronic), acquiring and cataloging new materials, and much more.

VIII. Outreach

A. Faculty scholarship celebration. The University Libraries sponsored its second annual celebration of faculty scholarship on October 21, 2010 on the fourth floor of the Information Commons. Attended by more than 60 professors, staff, and students, the event featured a panel discussion by three research-active faculty members describing their use of the library in their scholarly pursuits. On display were 350 submissions published or completed in 2009 by 180 different faculty members. These materials were then exhibited in the Donovan Reading room through the end of January 2011.

B. Speaker series. The Friends of the Library Speaker Series had another series of successful events in 2010-11 including both faculty and external authors. Chaired by Assistant Dean Cathy Miesse, the Speaker Series Committee planned and presented five talks during the year [see Appendix C]. All programs were well attended and continued the tradition of excellent programming for the extended Loyola community.

C. Exhibits. An important form of outreach for the promotion of library collections and services are the many displays mounted each year by the staff. In 2010-11, major exhibits in the Donovan Reading Room of Cudahy Library were 1) the 150th anniversary of the start of the American Civil War, 2) materials from the faculty scholarship celebration, and 3) Loyola campus architecture featuring photos, blueprints, and related materials highlighting a number of the University’s buildings. This latter exhibit was our Library’s contribution to the citywide celebration, Festival of the Architecture Book, 1511-2011.

D. PR committee. The Public Relations Committee plays an important role in promoting library activities, services, collections, and more. One of the University Libraries’ most active working groups, PR undertakes a wide variety of projects each year. Their most significant activity in 2010-11, among many, was the promotion of our new catalog interface, WorldCat Local, and applying for the John Cotton Dana Award from ALA. Although the submission did not win top honors, the subcommittee chaired by Beth Andrews did a superb job of putting together the application and portfolio.

Other highlights and achievements for the year included 1) creating a PR guidelines/policies document; 2) redesigning the library blog to offer a more user-friendly interface; 3) designing a 2010 “What’s New” flyer; 4) regularly promoting library news, events, and services through Facebook and Twitter; 5) overseeing the publication of Shelf Life, the faculty newsletter; 6) organizing two events for the Dean of University Libraries to meet students; 7) creating two “Library Is” posters featuring prominent Loyola professors; 8)
cataloging, tagging, and uploading library photos to Flickr; 9) testing QR (Quick Response) codes as a way to link to library resources on the web; and many more.

IX. Development

A. Advancement. Changes in University Advancement resulted in new faces and additional persons to help the Library with events and fund raising. Robin Miller, our Annual Giving Officer for four years, was promoted to a higher position in her division and was replaced by Erin Kruetz. Wynn Shawver, with whom the Library had worked previously, became our first ever Director of Development to help with cultivating and seeking major gifts. Both Erin and Wynn have several units of the University to work with so their support is necessarily part-time with the University Libraries. In the spring of 2011, a third person joined the library development team. Dan Gould, Associate Director of Alumni Relations, was assigned to be liaison between the library and alums. All three have been very helpful in a variety of ways including working with the Friends.

B. Gifts. As noted in last year’s report, the University Libraries were the very fortunate recipients of a one million dollar gift from alumni John and Terese Terry, Loyola class of 1959. Two-thirds of the gift was used to create an endowment fund for electronic resources in business and communication. At Mrs. Terry’s suggestion, the libraries subscribed to GMID (Global Market Information Database) Passport and Comscore Media Metrics, two resources already receiving significant use by our students. The other third of the gift was used to create the Gregory and Rosalind Terry Lectureship, the first of which will occur in April 2012. The University Libraries continue to be very grateful for the generosity and thoughtfulness of Mr. & Mrs. Terry.

Thomas (class of 1963) and Jo-Ann Michalak, who in 2009-10 had given the University Libraries a number of rare books and broadsides featuring the work of 19th century British caricature artists, made an additional gift of early 19th century political prints and engravings along with rare books illustrated by George Cruikshank and his contemporaries. They also made an additional $5,000 gift for the endowment fund for special collections they created in 2010. Mr. & Mrs. Michalak continue to be very generous and supportive of our special collections.

Dean Seal again visited Information Commons donors Dr. Wilk Peery and Dr. Mario Tse, both dental school alums, in southern California in the spring of 2011. Dr. Tse generously gives of his time by serving on the Board of the Friends, as does Thomas Michalak. Of course, many other gifts are routinely received from alumni and friends each year, most in the range of $50 to $1,000. Members of the Friends of the Library Board have been particularly generous and supportive of the Libraries.
C. Friends of the Loyola University Chicago Libraries. As noted in last year’s report, a new support group for the University Libraries was established and officially announced in April 2010. The fledging organization continues to grow in membership and is already playing an important role in promoting the Loyola libraries. The first Friends fund raiser was held on November 4 at the Water Tower Campus featuring Professor Robert Bucholz, distinguished professor of history and a member of the Friends Board. The program, An Evening with the Tudors, was a success despite modest attendance due to poor weather. A number of attendees joined the Friends and enjoyed Dr. Bucholz’s talk and light refreshments afterwards.

Planning began early in 2010 for a major fundraiser on April 14, 2012, the 100th anniversary of the sinking of the Titanic. The event would include a black-tie-optional dinner to raise money for Special Collections. This would be preceded by the first Rosalind and Gregory Terry Lecture on April 13 featuring a speaker who played a major role in the exploration of the Titanic wreckage.

The Friends website was revised and upgraded early in the fall of 2011 to better promote the organization and to better inform members and prospective members. The Friends Board (see Appendix D) was again ably led by Dr. Peter Gilmour, Professor Emeritus in the Institute of Pastoral Studies. Karen Danczak-Lyons, Deputy Commissioner of the Chicago Public Library, was Vice President, and Dr. Elaine Athas served as member-at-large of the Executive Committee.

X. Facilities

A. Rome Center IC. On January 25, 2011, Dean Seal represented Loyola’s administration at the dedication of the new Information Commons at the John Felice Rome Center. The new library space was the first project to be undertaken as part of a Rome Center campus master plan developed after the purchase of the property by Loyola in 2009. The former library was relocated from a moldy basement to the former chapel, a circular space remodeled into a beautiful space for books, computers, and readers open 24 hours a day. Because the shelf space on the balcony overlooking the IC reading/computer area was much smaller than the former library stacks, the collection had to be reduced by 2/3 in order to fit. Kudos go to Librarian Elise Aversa and her assistant for undertaking the arduous job of weeding, title-by-title, a collection of more than 35,000 volumes. Thanks also to our technical services staff in Chicago for massive record and location changes. One-third of the collection was donated to other Rome libraries and one-third was designated for storage. Ms. Aversa, staff, and students are also to be commended for the physical move of collections, files, etc. from the old to the new space. Needless to say, the JFRC IC has been as successful as its big brother Information Commons in Chicago.
B. **Building improvements.** While no major facilities projects were undertaken during the academic year, a number of small changes were made to improve comfort, aesthetics, and convenience. These included but were not limited to: painting; new electrical outlets for laptops in study areas; additional lounge furniture and study chairs obtained from other buildings on campus; whiteboard wall covering in the Lewis Library group studies; a Cudahy Library welcome sign; and much more. More than 150 new reader chairs were purchased at year’s end to replace worn or broken chairs throughout Cudahy Library. The main floor of Cudahy Library was spruced up by numerous pieces of original art on loan from the Department of Fine and Performing Arts. Finally, the Access Services and Acquisitions Departments undertook a project to improve the arrangement of study tables, new books, leisure reading, and current newspapers on the main floor.

XI. **Technology**

As usual, the Library Systems Department kept our hardware and software working smoothly and undertook a long list of projects which enhanced service and efficiency as well as improved access to information. Major accomplishments for the year included a thorough overhaul of our website, the development of a plan for our digital repository (DR), and the creation of a mobile website for the University Libraries. The new website features updated content, better navigation structures, and a template that provides a unified web presence for library and other Loyola sites. The digital repository project involved convening a committee of library staff to develop functional requirements and select software; meeting with stakeholders (faculty, IT staff, etc.) for input on content and goals; and conducting a survey of faculty to assess scholarly communication practices and awareness of open access issues and institutional repositories. During the summer of 2011, the decision was made to use Digital Commons, a software platform from BePress, as the basis for our DR which was named Loyola eCommons.

Other systems projects during 2010-11 included, *but were not limited to:* 1) defining a license and distribution agreement for Electronic Theses and Dissertations; 2) redesigning all interactive forms on the University Libraries’ web site; 3) implementing holds and recall requests through the online catalog; 4) enhancing the website with a dynamic display of library hours and updated floor maps; 5) implementing Drupal as the library website content management system; 6) planning and initiating the thesis and dissertation digitization project; and 7) removing social security numbers from patron records.

XII. **Digitizing projects.**

As noted elsewhere, a priority for the University Libraries is the creation of a digital repository (DR) to house, preserve, and make available library special collections and Loyola faculty scholarship. A number of projects are underway to create or obtain the content for the DR. This section of the report focuses on internal library efforts.
A. Theses and dissertations. With a $20,000 grant from the Provost and money from the Library’s budget, students were hired in the spring of 2011 to begin scanning as many Loyola theses and dissertations as possible. As of this writing, more than 500 of 9,000+ works have been scanned (through the late 1940’s) for placement in the DR. After this project, efforts will shift to digitizing other unique historical Loyola materials such as college catalogs, commencement programs, bulletins, administrative documents, etc.

B. Digitizing grant. The University Libraries partnered with the Center for Textual Studies and Digital Humanities to apply for a Loyola internal grant to digitize a portion of the Michalak Collection of 19th Century British Caricature. The amount awarded allowed for the purchase of a high-end scanner and computer as well as staff support. The Libraries and CTSDH have since applied for a large grant from the National Endowment for the Humanities to do more digitization and study of the growing collection.

C. Mundelein College. As noted in last year’s report the Women and Leadership Archives received a grant from the Sisters of the Blessed Virgin Mary (BVMs) to help digitize the Mundelein College AV collection. At the end of FY11, more than 1,200 photographs had been digitized and placed into CONTENTdm.

D. University Archives. In September 2010 two proposals were accepted by the CARLI Book Digitization Initiative for digitizing the Loyolan, Dentos, and the Medical School yearbooks as well as issues of the St. Ignatius Collegian/Loyola University Magazine from 1901 to 1921. These volumes were digitized in April of 2011 and are available on the University Archives and Special Collections webpage as well as in the Internet Archive on the Web.

XIII. Miscellaneous

A. The Beijing Center. At the request of President Garanzini, Dean Seal visited the TBC in September 2010 to review the library services, collections, and facilities. His report later that fall included many recommendations covering security, circulation of materials, library automation, care and display of special collections, space needs, and more. The most significant recommendations were to 1) catalog the Center’s collection using OCLC; 2) reclassify the materials using the Library of Congress system; 3) obtain and implement an automated library management system; and 4) rearrange the collections according to the new call number system. Throughout 2010-11, Ling-li Chang and Chulin Meng gathered information in preparation for a trip to Beijing by Ms. Chang in the fall of 2011 to train interns from local library science schools in the cataloging and reclassification of the 20,000+ volume collection at The Beijing Center.

B. Vietnam. Dean Seal was part of a 12-person delegation of Loyola faculty that visited Vietnam in late May/early June 2011. Loyola had just begun a study abroad program in Ho Chi
Minh City (Saigon) in the spring of 2011 and the University wanted faculty to be familiar with that program and the country. Mr. Seal visited five libraries and made a report to the staff about his experiences. While no immediate follow-up is planned, the University Libraries might be called upon in the future to assist Vietnamese libraries in some way.

C. Mentoring program. In the third year of the mentoring program developed under the leadership of Assistant Dean Cathy Miesse, the program was expanded to include new staff as well as librarians. The Mentoring Committee expanded as well, adding two paraprofessional staff to its numbers. The mentoring guidelines were amplified to cover staff and the application for potential mentors was revised. In all, five new staff were mentored during 2010-11.

D. Library Board. Our faculty/student advisory group met once each regular semester to receive updates from and ask questions of library administrators including the heads of the Law and Health Sciences libraries. Father Mark Bosco, SJ, accepted the chairmanship of the Board and did an excellent job of leading the meetings. Topics included the Library’s strategic plan, budget, and various projects such as the planned digital repository. The library administration greatly appreciates the support of this fine group of professors and students who are listed in Appendix E.

E. Collaboration. In addition to our various consortial agreements for Interlibrary Loan and cooperative borrowing, the University Libraries continued to be active in other cooperative groups. We contributed several hundred bibliographic records to the portal of the Catholic Research Resources Alliance, a consortium of several university libraries that we joined in 2009. These records point to unique and rare Catholic books and collections held in Cudahy Library, the University Archives, and the Women and Leadership Archives. Other continuing collaborative activities include the Black Metropolitan Research Consortium, the Chicago Collections Consortium, and the College & Research Libraries of Illinois (CARLI) to name a few. Within Loyola we continue strong ties with Information Technology Services, the Center for Loyolan Pedagogy, centers of excellence, Student Support Services, the Graduate School, several academic departments, and various campus committees.

F. E-textbooks. In April 2011, Provost John Pelissero asked Dean Bob Seal to chair a campus committee to make recommendations to the University Administration about directions to take with regard to electronic textbooks. Loyola desires to undertake a pilot in a class at the John Felice Rome Center in the fall of 2012. The Committee of faculty and professional staff began its work in May which included data gathering and research facilitated by committee member and reference librarian Tara Radniecki. A campus survey to determine existing interest in and attitudes toward e-texts was planned for the fall of 2011.

G. OCLC Promotional Film. In August 2011, OCLC used our campus, in particular the Information Commons, as a backdrop for a portion of its video promoting its webspaced library management system and to announce its new name, WorldShare.
H. ETC workshops. In addition to regular meetings of discussion of trends and information sharing, the Emerging Technologies Committee sponsored a series of short workshops for the campus in the spring of 2011. These included 1) editing digital images; 2) mobile devices; 3) video production; 4) Google for research; and 5) virtual worlds (held online). Plans were also made for a library staff in-service in December 2011 covering topics of interest in the world of technology as it relates to libraries.

I. International Conference. The University Libraries played a major role in planning the 12th Interlending & Document Supply (ILDS) conference in Chicago in September 2011. Eben English built and maintained the conference website [www.ilds2011.org] and Jennifer Jacobs coordinated social events including the conference dinner at the Museum of Contemporary Art. Dean Seal was co-chair of the planning committee for this IFLA sponsored meeting that attracted more than 200 persons from around the world.
Strategic Plan, July 2010 - June 2013, Summary

Our Mission: The Loyola University Libraries facilitate the pursuit of knowledge and creativity through user-focused services and collections in an inviting, collaborative, and innovative learning environment.

Our Vision: To be Loyola’s gateway to the world of information and scholarship.

Our Plan: The libraries will pursue three directions over the next three years. The full plan is available on our web site at http://libraries.luc.edu/about/LibrariesStrategicPlan.pdf.

Re-envision the collections
- Define, re-define, and broaden collection parameters.
- Build a digital repository

Re-align services and facilities to meet established and emerging needs
- Improve delivery of person-to-person services.
- Improve virtual access to the collection and services.
- Improve and expand collection services to the Centers of Excellence
- Improve physical access to the libraries and our collections.
- Create a variety of flexible spaces that meet the educational and social needs of the users.

Re-affirm our identity and centrality to the academic mission
- Support transformative learning by developing information literacy skills in all students.
- Support excellence in teaching and research and support faculty development through collaboration with other Loyola departments.
- Increase the impact of the libraries’ subject services including collection development and specialized reference and instruction services.

Implicit in these proposals is a fundamental commitment to outreach, promotion of services, and continuous assessment to inform improvement. We want every member of the Loyola community to know what we have to offer them and how our services can support their success, and thereby advance the university’s goals.

Knowledge in your grasp.
University Libraries FY11 Annual Report
Appendix C

2010-11 Friends of the Loyola Libraries Speaker Series

**Look and Leave: Photographs and Stories from New Orleans’ Lower Ninth Ward** – Jane Fulton Alt – September 29, 6:00 p.m., 4th Floor, Information Commons, Lake Shore Campus

Photographer and social worker, Jane Fulton Alt, gave a thought provoking slide show and presentation showing the devastation and ruin one year after Hurricane Katrina had swept through New Orleans. A book signing followed with 60 attendees.

**Playboy and the Making of the Good Life in Modern America** – Dr. Elizabeth Fraterrigo – October 27, 6:00 p.m., 4th Floor, Information Commons, Lake Shore Campus

Exploring the world created in the pages of the popular men’s magazine, Loyola University professor of history, Dr. Elizabeth Fraterrigo traced *Playboy’s* development in the context of society in transition after World War II. A book signing followed with 70 attendees.

**Where I Must Go** – Angela Jackson – February 24, 6:00 p.m., 4th Floor, Information Commons, Lake Shore Campus


**Seeking the Truth of Things: confessions of a (catholic) philosopher** – Dr. Al Gini – March 31, 6:00 p.m., 4th Floor, Information Commons, Lake Shore Campus

An audience of over one hundred enjoyed an evening of humor, wit, and penetrating self-revelation as Dr. Al Gini, professor of business ethics at Loyola, presented “Things I’ve Learned While Attending the University of Life.” He explored what matters most to people: the meaning of work, moral courage, choice, sin, laughter, and leisure. A book signing followed with 80 attendees.

**“What’s Happening in Chicago’s Politics?”** – Scott Stantis – April 14, 6:00 p.m. Beane Hall, 13th Floor, Lewis Towers, Water Tower Campus

Known for his strong opinions, sharp wit, and keen sense for the absurd, Scott Stantis, gave a fascinating talk in which he blended highlights of his career as an editorial cartoonist with anecdotes and reflections on the current state of national and local politics, all accompanied by a slide show of his work. Sixty persons attended.
University Libraries FY11 Annual Report
Appendix D

Friends of the Loyola University Chicago Board

President:
Dr. Peter Gilmour**
Professor Emeritus, Loyola

Vice President:
Karen Danczak Lyons**
First Deputy Commissioner
Chicago Public Library

At-Large, Executive Committee:
Dr. Elaine Sikokis Athas**
President, Institutional Advancement, Ltd.

Dr. Mark Bosco, SJ
English/Theology Departments, Loyola

Dr. Robert Bucholz
History Department, Loyola

Thomas J. Michalak**
Winchester, MA

Robert A. Seal
Dean, University Libraries
Loyola University Chicago

Nydia Santos Searle
Chicago, IL

Jacqueline L. Simon, RN**
Chicago, IL

Joseph B. Starshak
Starshak Winzenburg & Co.
Chicago, IL

Dr. Mario Tse, DDS**
San Marino, CA

**Loyola alumni
Library Board  2010-11

Mark Bosco, SJ, Ph.D. [Chair]
Associate Professor
English/Theology (2012)

Elizabeth Coffman, Ph.D.
Associate Professor
School of Communication (2013)

Theresa Gross-Diaz, Ph.D.
Associate Professor
History (2012)

Denise Davidson, Ph.D.
Associate Professor
Psychology (2011)

Teresa Kilbane, Ph.D.
Associate Professor
School of Social Work (2011)

Marilyn Krogh, Ph.D.
Associate Professor
Director Urban Studies
Sociology (2011)

Robert Mc Nees, Ph.D.
Assistant Professor
Physics (2012)

Joan M. Phillips, Ph.D.
Associate Professor
School of Business Administration (2013)

Catherine E. Putonti, Ph.D.
Assistant Professor
Biology/Computer Science (2013)

Robert A. Seal
Dean of University Libraries

Logan T. Ludwig, Ph.D.
Associate Dean, Library
LUMC

Julia A. Wentz, JD
Director, Law Library

Undergraduates:
Benjamin Holzrichter
Kunal Patel

Grad students:
Sarah Doherty
Timothy Hazen

Knowledge in your grasp.