On July 23, 2012, the University Libraries family lost a long-time friend and colleague, Bonnie McNamara. She touched so many of us in so many ways with her kind manner, thoughtful words, good humor, and positive, service-oriented attitude. She is deeply missed and will long be remembered by library staff and the University community. God blessed us with her life and she has left us with many happy and meaningful memories. This report is dedicated to her and her memory.

I. Introduction.

As in previous years, the University Libraries accomplished a great deal on behalf of Loyola’s students, faculty, and staff. The library faculty and staff once again exceeded any reasonable person’s high expectations in terms of the number of projects completed, services provided, collections enhanced, meetings hosted, and general overall progress. This report is an attempt to provide the highlights of 2011-12, my seventh year as dean. I hope this document will reflect the hard work and dedication of our staff who always keep the needs of the user in mind. Each and every person lives out our unofficial motto every day of the year: “Our students and faculty are not an interruption; they are our reason for being here.” I am proud to be associated with this staff which I prefer to call the “library family” because of how well we work together and how each individual shows caring for their fellow employees. The reader is referred to the individual division, department, and committee annual reports for more detail since this report, though lengthy, merely presents the highlights of 2011-12.

II. Titanic commemoration.

In a year of great accomplishments, the week of April 9-14, 2012, stood out. In remembrance of the 100th anniversary of the sinking of RMS Titanic, the University Libraries sponsored a series of events involving the Loyola community and the Friends of the Libraries, a co-sponsor. Activities included the showing of “A Night to Remember,” the classic 1958 British film about the disaster; an afternoon tea and trivia contest for students; and an exhibit of photos, books, and replica memorabilia from the ship. The week culminated with two high-profile events on April 13 and 14. The first, on Friday evening, featured Emory Kristof, National Geographic photographer and explorer, part of the team that discovered the wreckage in 1986. Mr. Kristof spoke to more than 200 guests in Mundelein Auditorium about the many dives he made to the bottom of the North Atlantic to photograph the remains of the once magnificent ship.
His talk, the inaugural Gregory and Rosalind Terry Lecture sponsored by alumni John and Terese Terry, featured still photos and videos.

The following evening, Saturday, April 14, the 100th anniversary of the collision with the iceberg, saw more than 80 guests attend a black-tie dinner on the fourth floor of the Information Commons. The affair, “An Evening on the Titanic,” was aimed at raising money for the library’s rare book collection, in particular to buy works on British and American literature and history. Professor of History Robert Bucholz emceed the event and provided the after dinner talk entitled “Titanic: The Eternal Crossing.” The fundraising goal of $10,000 was met. Special thanks are given to Jacque Simon, Friends Board member, and Dan Gould, Alumni Relations, for many contributions to the success of the dinner.

III. Development.

In addition to the Titanic anniversary events mentioned above, other notable achievements in outreach and fund raising were realized. The Friends Board added three new members: Bill Haddad, Karen Trimmerger Brady (Loyola alum), and Devon Patterson (architect of the Information Commons). Elaine Athas, a founding Board member, resigned due to other responsibilities. Executive Committee officers included Karen Danczak-Lyons, President; Bob Bucholz, Vice President; and Karen Trimmerger Brady, member-at-large. A complete list of Board members may be found in Appendix A. The Friends, in addition to sponsoring the Speaker Series and the Titanic commemoration, initiated a project to compile a list of alumni authors and their books and other works. Peter Gilmour, Past President, is leading this effort.

Thanks to the good help of Advancement staff, Erin Kreuz and Wynn Shawver, the libraries raised $63,463 in 2011-12, an increase of nearly $30,000 over the previous year. A $25,000 gift from the Rose Family Philanthropic Fund of Dayton, Ohio, will be used to establish an endowment fund to buy rare books for the University Libraries. Tom and Jo-Ann Michalak of Winchester, Massachusetts, added to their endowment fund for Special Collections and donated additional rare books and caricatures to the Michalak Collection of 19th Century British Caricature. The family of the late Melville Steinfels donated the artist’s papers and drawings to Special Collections. Mr. Steinfels painted the fresco behind the alter of Madonna della Strada chapel as well as the Stations of the Cross. He was also well known for many church-related art projects throughout the city.

IV. Strategic Plan.

The second year of the University Libraries’ three-year Strategic Plan saw much progress on the goals and objectives set out in 2009-10. The academic year began in July 2011 with the Library’s annual retreat, held this year at the Loyola University Museum of Art at the Water Tower Campus. The event was used as an opportunity to develop more detailed plans for those projects identified as being important to advance the plan in 2011-12. Approximately 30 members of the library staff participated in the retreat which used a combination of group
discussions and individual presentations to develop project ideas that were considered key to success of the plan which has three major components: 1) Collections; 2) Space and Services; and 3) Collaboration.

During the year, the Collections Group was successful on multiple fronts, one of the most important being the implementation of the eCommons, the University’s institutional repository. Other Collections Group projects included placing QR codes at various locations around Cudahy library in order to lead users from our physical to electronic collections. The Library was one of the first departments on campus to make use of QR (or Quick Response) codes to promote and lead patrons to a variety of resources from their mobile devices. Other collections-related projects included the acquisition of more digital media such as streaming video, the continued purchase of e-books, and the ongoing inventory of the Cudahy Library’s book collection.

The Spaces and Services group began developing the project to create more quiet space on the lower level of the Cudahy Library, something students have requested in numerous surveys. Creating more study space in that area will require the relocation of a significant portion of the bound journal collection to the Library Storage Facility. The group also surveyed the University Libraries’ signage in order to identify specific needs and create templates for use by library staff. One of the most important goals of the Spaces and Services Group was to improve customer service by introducing consistent training and service standards across the Libraries’ multiple service points. This was achieved by being one of the first University departments to take advantage of the HR Department’s new Maroon & Gold training, completed by every member of the library staff, including student employees, in Fall 2011. The training will be an ongoing requirement of every new employee.

The Collaboration Group initiated a program called “Flash Seminars” which quickly became very popular with both the library staff and our patrons. These mini-classes bring faculty and students together “to find learning outside the classroom” by engaging with exciting topics that reflect and react to the broader world. Another popular initiative to come out of the Strategic Plan was the Undergraduate Research Award with the goal of recognizing students who demonstrate excellence in the use of scholarly and primary resources to produce academic work. The group also worked with the subject specialist librarians to develop a tool with which to assess our first year information literacy initiatives through UCWR and UNIV 101. The results of the assessment tool will be used to improve our work with both of these first year programs.
V. Library services.

Under the leadership of Associate Dean for Services and Collections, Fred Barnhart, a number of notable improvements in services were seen along with the completion of important projects aimed at enhancing access to collections and user support.

A. Information Commons.

A year-long experiment was conducted to test the viability of a 24-hour schedule in the IC. A 24/5 schedule had been proposed as part of the original building plan but was put on hold for a variety of reasons. During the fall 2011 and spring 2012 semesters, the building was open around the clock Sunday through Thursday staffed by an overnight supervisor, two IC student workers, and two student workers from Information Technology Services. Usage statistics indicated greater than expected use with students taking advantage of the new schedule by staying late or coming into the IC early in the morning. As a result, the pilot was a success and Provost Pelissier approved making the schedule permanent.

In FY 2012 the IC established a welcome desk staffed by student assistants during the daytime hours to greet guests, assist with traffic flow during busy periods between classes, and strengthen security by monitoring persons entering and exiting the building. Leslie Haas, the IC’s very first director, departed Loyola in April 2012 to become director of the campus library at Zayed University in Abu Dhabi, United Arab Emirates, where she was charged with establishing a learning commons. Jeannette Pierce, formerly head of reference services for Loyola, assumed the IC director duties in May 2012.

One of the priorities of the University Libraries over the past three years has been to transition from the Information Commons model to a Learning Commons model in which librarians and faculty work closely together to advance the learning process, exchange ideas, and present academic programs to students outside the classroom. Among the activities continued during 2011-12 was the Commonalities series, librarian-faculty discussions of topics of common interest such as the use of technology in the classroom, digital ethics, digital humanities, and electronic textbooks. The LC Committee also sponsored a series of so-called Flash Seminars, short talks in public areas of the IC and the Lewis Library by faculty for students on topics of current interest including the Dalai Lama, Buddhism, love, the Republican presidential primaries, Occupy Chicago, and transforming the 9/11 tragedy (10th anniversary). The LCC also worked with the Center for Urban Environmental Research & Policy (CUERP) to co-sponsor an environmental film series; offered late night yoga classes; and continued co-sponsorship of Focus on Teaching and Learning (FOTL).

In the spirit of the Learning Commons concept, the University Libraries sponsored the first annual student research paper award presented during the University’s Weekend of Excellence in April 2012. The winners were selected by a committee of library and teaching faculty. Two awards were made: first prize ($500) and second prize ($250). In addition, as part
the Weekend of Excellence, library faculty served as judges for the undergraduate research award. Finally, the Libraries sponsored a talk on the use of libraries and information commons by millennial students by noted IC expert Joan Lippincott of the Center for Networked Information in Washington, DC.

B. Reference.

Contrary to national trends of decreasing numbers of reference questions, the total transactions at the IC reference desk increased by 6% in FY12. On the other hand, chat reference questions decreased by 10% in contrast to a 31% increase in the previous year. Text-a-librarian statistics increased slightly, but it remains a marginal service in terms of total number of transactions. A fall 2011 pilot project involving reference graduate students providing service in the afternoons at the Cudahy circulation desk was considered a success and the activity continued into the spring. Government Publications, part of the Reference Department, continued to reduce the number of physical items received and to weed duplicate, superseded, and ephemeral materials as more and more government information becomes electronic, accessible via the Web.

C. Access Services.

A variety of new services were implemented in Circulation, Reserves, and Interlibrary Loan during the 2011-12 academic year beginning with the implementation of the unmediated recall option in the Pegasus online catalog. The result was a near doubling of recalled items over 2010-11. Another important change was processing of ebooks for course reserves, service that was complicated by an occasional lack of available catalog records and varied subscription and ownership models. Film collections are increasingly available via streaming video and major steps were made during the year thanks to new agreements with Swank Motion Pictures’ Digital Campus and the Alexander Street Press.

Interlibrary Loan once again enhanced its service offerings, this time through membership in RapidILL, a resource sharing consortium and software system that promises 24 hour turnaround time for articles. In the first six months of membership, RapidILL has resulted in an almost 100% increase in lending requests compared to the same period in 2011. Following a pilot project in the fall of 2011, Access Services made permanent an expanded document delivery service that provides electronic copies of print holdings for both on-campus users and students and faculty who may reside in distant locations. Starting in August of 2011, the libraries joined the general university photocopier contract with Ricoh. A notable new feature of the new machines is that they have the capability to scan documents to a personal flash drive.

During the libraries annual cleanup day, outdated material stored in the 3rd floor AV Room was discarded and older equipment was recycled. Thanks to an allocation of $300,000 from the University, additional compact shelving was ordered for the Library Storage Facility (LSF) in the Sullivan Center. The collection was backshifted by the stacks supervisor and his
staff in time for the summer 2012 installation. The new compact shelving will be used to shelve bound periodicals from the lower level of Cudahy Library to create additional quiet study space.

D. Lewis Library.

Our Water Tower Campus library in the Corboy Law Center continued to provide excellent service to our students and faculty at the downtown campus. Library hours during finals were again extended and were well received by students at that location. Laptop circulation continued to be popular as did the services of the Digital Media Lab (ITS) located adjacent to the library on the sixth floor of Corboy. The use of e-books and the digital repository was promoted to faculty and students by Lewis librarians at departmental faculty meetings and during classroom instruction sessions. The current periodicals section was compacted and the Curriculum Collection was shifted to allow for continued growth. Indexes such as Readers Guide, Education Index, Business Periodicals Index were withdrawn from the reference collection as those titles are now available in electronic format.

E. JFRC Information Commons.

The John Felice Rome Center IC was well used in its first full academic year for both study and events such as the IC-organized and hosted Faculty Publications Celebration. A silent study policy was implemented at the request of JFRC students. Library collections that did not fit into the new space were moved to off-site storage. Information Literacy units were created for two new JFRC programs, Rome Start and ProLaw. Reserve shelving was ordered and placed in the IC, the old book drop was modified for service in the new space, and a security gate was installed to prevent access to second floor collections overnight (the IC is open 24/7). New software was installed on the public computers and a number of Mac desktops were acquired. Kindles were purchased and offered as an experimental service for students. A possible digital media lab for the JFRC is under consideration. Our librarian, Elise Aversa, is helping with Loyola’s e-textbook pilot projects, monitoring the courses using e-texts in Rome.

VI. E-books.

The University Libraries were involved in e-book projects both at the library and campus level. On the former, a staff committee studied a variety of issues including access options, purchase plans, guidelines for selection, and costs. A report was issued which provides guidance for future activity including Purchase-on-Demand which was implemented in 2010-11 using the services of EBL (Ebook Library). While the University Libraries remain committed to purchasing printed books, we also recognize the value and growing demand for electronic materials of all types and therefore are increasing efforts to buy e-books for the virtual collection. Campuswide, the Dean of University Libraries chaired a faculty-staff committee to study the e-textbook environment and ultimately make recommendations to the University administration as to future directions for Loyola. Among other things, the committee planned and implemented a number of pilot projects both in Chicago and Rome to test the viability of using e-textbook in
classes during the 2012-13 academic year.

VII. Technical Services.

A. Monograph Acquisitions and Cataloging (MAC).

A combination of critical routine work and a myriad of projects, often related to catalog maintenance, marked a fairly typical year for the MAC department. In the second year of the EBL demand-driven e-book program, the department finalized ongoing workflow and procedures based on the experience gained the year before. Patron-initiated loans and auto purchases were closely monitored throughout the year and problems were detected and addressed quickly. Also on the e-book front, a continuing effort was made to increase the presence of e-books in the Voyager online catalog (Pegasus) and OCLC’s WorldCat Local (WCL) through the addition of bibliographic records for a variety of collections. The challenge remains to provide bib records for both these discovery tools since OCLC does not have access to all such collections’ records. Progress was made, however, with the addition of many thousands of records to Pegasus and WCL.

Among the many catalog maintenance projects in FY12 were 1) the Cudahy inventory project (withdrawals, lost items, and relocations, to name just a few); 2) the Cudahy Deck C reconfiguration project; 3) the withdrawal and relocation of reference books weeded from the Cudahy Reference Collection Weeding project; 4) the completion of cataloging selected government document titles for transfer to the regular stacks; 5) the completion of the Rome Center Library inventory and weeding project; 6) helping the Women & Leadership Archives to delete outdated URLs in all of their archival collection Voyager records and planned for a monographs retrospective cataloging project; 7) assisting both the University Archives and WLA in annotating catalog records for the Catholic Research Resources Alliance (CRRA) portal to which Loyola contributes; 8) cataloging items transferred from the Health Sciences Library (HSL) History of Medicine Collection to Special Collections and assisting with the transfer of HSL dissertations to the University Libraries; and many more.

Department Head Ling-li Chang worked at The Beijing Center (TBC) Library in China for two weeks in the fall of 2011 to train the TBC cataloging interns and help establish their local cataloging policy and procedures. Prior to the visit, she suggested project equipment and supplies, investigated the library automation system Koha Express, tested the Connexion software functions not in use in Cudahy, and prepared training materials.

B. Serials and Electronic Resource Management (SERM).

In addition to the routine but important work of catalog maintenance for all types of serials, print and electronic, as well as numerous special projects, a subscription agent review and digitization project were two of the major undertakings of the department in 2011-12. The
entire staff had the opportunity to work as a team on the former, including the creation of a Request for Information (RFI), the evaluation of written vendor responses, meeting with two subscription agents, and making a recommendation to the Library administration. The result was the decision to remain with our long-time agent, EBSCO, which offered significant cost savings thanks to minimal service charges and a variety of credits for the next three years.

The major effort to digitize library collections, begun in 2010-11, was officially folded into the Bindery and Preservation Unit of SERM following thoughtful planning and coordination with colleagues in various library departments. The digitization of Loyola theses and dissertations and other documents is now a major part of work overseen by the Bindery and Preservation Unit which hires and trains students and reviews scanned documents for quality assurance before inclusion in the library’s digital commons. In addition to the 1,000+ scanned Loyola theses and dissertations, the unit completed the digitization of both JFRC and Dental School yearbooks.

VIII. Outreach and public relations.

Led by the PR Committee and Assistant Dean Cathy Miesse, a number of activities were again undertaken to promote library services and programs. This included the Friends of the Loyola University Libraries Speaker Series (see Appendix C), the inaugural Gregory and Rosalind Terry Lecture, Discover Loyola, freshman orientation/Welcome Week, and Donuts with the Dean, among others. The PR Committee also produced an attractive and informative print newsletter (Shelf Life) for faculty and Friends of the University Libraries, created a “What’s New” flyer, and promoted library services and events via social media including blogs, tweets, and Facebook posts. The Committee also ran two Facebook campaigns to increase the number of library “likes,” created “Library Is” posters featuring prominent faculty, updated library and IC brochures, and supported the Titanic commemoration (see above) with posters, banners, flyers, and posters.

The University Libraries sponsored its third annual Celebration of Faculty Scholarship on November 3 on the fourth floor of the IC. More than 200 Loyola faculty contributed 400 articles, papers, books, and other forms of scholarly activity to be put on display. The event included a panel discussion on the use of the library in research moderated by Dean Seal, welcoming remarks by Provost Pelissero, and a reception. As in the past, the materials were later displayed in the Donovan Reading Room exhibit cases for several weeks after the program.

Another form of outreach in FY12 was offering library privileges to residents of the Edgewater neighborhood in the summer of 2012 while their local public library on Broadway Avenue was being rebuilt. The cooperative project was in conjunction with the Office of Community Relations and Alderman Harry Osterman whose office which underwrote the project. In January 2012, the Dean Seal consulted with the administration of John Carroll University, a sister Jesuit institution in Cleveland, advising on the hiring of a new library director.
IX. Collections.

In addition to the e-book activities mentioned above, a number of significant acquisitions were made during the year. Of particular note was the purchase by the University of a copy of the Saint John’s Bible, the first handwritten, illuminated Bible commissioned in 500 years. Produced by Saint John’s University in Minnesota, the beautiful seven volume work in large format is quite expensive and a real treasure that few libraries have the good fortune to possess. Acquired by Loyola thanks to funds raised by President Garanzini, the first three volumes arrived in late summer 2012, with the additional volumes expected by the end of the calendar year. One each will be displayed in specially built display cases in the Donovan Reading Room in Cudahy Library and in the Lewis Library at the Water Tower Campus as well as at the Maywood medical campus, one each in the new Health Sciences Information Commons and one in the Loyola University Hospital. The remaining three volumes will be kept in Special Collections at Cudahy Library. All the books will be periodically rotated so that each one can be on display from time to time. Pages will be regularly turned, too, to show different sections of each tome and to avoid light damage to this marvelous Bible.

Significant electronic resources acquired in 2011-12 included Nineteenth Century Collections Online, ATLA Historical Monographs Series II, a digital version of The London Illustrated News, three Elsevier journal archives, and three new JSTOR packages. In an era when academic libraries are cancelling periodicals due to budget cuts, the University Libraries placed subscriptions for twenty-eight journals, including eight Elsevier titles swapped in for low-use, high-cost titles. Responding to multiple requests from faculty, the Libraries re-instated its subscription to FACTIVA, a valuable collection of more than 35,000 global news and information sources from 200 countries in 26 languages. Streaming media holdings were expanded by adding two new film collections, Counseling and Therapy in Video Two and Filmmakers Library Online (documentary films), and upgrading our Alexander Street Press video package to the VAST subscription package.

The Electronic Resources and Periodicals Committee (ERPC) also expanded cooperative collection development with other Loyola Libraries. A new shared subscription with LUHS to several high-use Nature titles began in 2012, and in 2013 the University Libraries will share costs based on use of all Nature titles. After OVID dropped Science in early 2012, LUC and LUHS split the subscription to the Science site license; we are also sharing the expense for the upgraded OVID Nursing Collection. The Law Library contributed funds to help pay the Digital Commons subscription and continued to pay for resources also available at the main campus (U.S. Supreme Court Briefs 1832-1978 and the Max Planck Encyclopedia of Public International Law).
X. Technology.

Established in the fall of 2011, the Libraries’ institutional repository known as Loyola eCommons contains a variety of scholarly materials including Loyola theses and dissertations scanned by a team of student assistants, and faculty articles and conference papers. As of June 30, 2012, the eCommons held 1,269 documents and had had over 27,000 downloads by visitors to the site (http://ecommons.luc.edu/). A total of 1,040 theses and dissertations had been digitized by year end. A focus for the year was to visit academic departmental meetings to explain the purpose of the digital repository and its advantages and to encourage faculty to deposit their scholarly work.

Beyond the successful implementation of the digital repository, there were other notable achievements made in library automation during the year. These included the redesign of the library websites, both the public site and the staff intranet, the latter much improved by using Drupal software. The Friends website was enhanced using Wordpress blogging software and is kept up to date by the PR committee. A new version of the Ex Libris Voyager software was installed over the Christmas holidays, bringing our integrated library system (ILS) up-to-date as 2012 began; the ILS server was also upgraded. Ling-li Chang, Head of Monographic Acquisitions and Cataloging, and Chulin Meng, Head of Library Systems, assisted The Beijing Center (TBC) in updating its technology and access to collections. Both native Mandarin speakers, Ms. Chang and Mr. Meng traveled to China and visited TBC to talk to staff, plan for a reclassification of the 20,000 volume collection, and discuss the need for an automated system to manage circulation, cataloging, and other functions. In the end, only the cataloging project got started in FY12 and Ms. Chang continues to assist and monitor the effort from afar.

At the Dean’s request, Mr. Meng chaired a committee to investigate the possibility of replacing our legacy Voyager system with a so-called Next-Gen, cloud-based library management system. The committee researched available systems (only two were available in 2011-12), identified both critical and desirable features in a new system, and wrote a detailed RFI (request for information) document. In the end, a lack of funding put the quest for new software on the backburner, however, it is hoped that the project can proceed in the next year or two.

Digitizing special collections continued to be a priority during the year and, in addition to the eCommons work noted above, progress was made in scanning photographs, slides, and other documents in the University Archives. A significant portion of the Michalak Collection was digitized using a high-end system acquired jointly by the Center for Textual Studies and Digital Humanities and the University Libraries with grant funding. In the Women and Leadership Archives, additional progress was made in digitizing records and audiovisual materials from the former Mundelein College.
XI. Special collections.

A. University Archives.

Great progress was made in increasing access to collections, completing special projects, acquiring new materials, and promoting the use of the archives and rare book collections. Total research inquiries rose 14% over FY11 with a significant increase coming via inquiries by members of the Loyola community. Acquisitions increased by 26% and the number of items in digital collections more than doubled to 1,355. Access was enhanced through additional collection level catalog records for archival collections, new records for rare books, finding aids, and links to digital materials.

During FY12, 1,341 items were added to the digital collections in CONTENTdm and archives staff began to experiment with the digitization of rare books. Social media tools (Facebook, Twitter, and Tumblr), presentations, and a new brochure were added to the traditional outreach tools used by the department. Three major exhibits were created and mounted in the Donovan Reading Room in Cudahy Library: Loyola Campus Architecture (May – November 2011); 100th Anniversary of the Sinking of R.M.S. Titanic (April – August 2012); and the Melville Steinfels papers (April – August 2012). The University Archives accepted a transfer of approximately 900 “History of Medicine” books from the University’s Health Sciences Library which was downsizing for a move to a new location on the Maywood campus.

A project to digitize the library catalog ledger of St. Ignatius College was initiated in collaboration with Dr. Kyle Roberts of the History Department. The ledger will be placed online via CONTENTdm once the transcriptions are complete. The Loyola Oral History Project conducted 24 interviews in FY12 with staff and alumni from the Athletic Department, Dental School, and Loyola News/Phoenix. In addition, several interviews were conducted with alumni on the topics of student government and activism. Approximately 1,000 new records were added to the Catholic Research Resource Alliance (CRRA) portal, mainly in the area of Jesuitica in the rare book collection.

B. Women and Leadership Archives.

The WLA continued its efforts at organizing, processing, creating access to, and promoting its rich collections. The website added a number of new visual collections: 1) Mundelein College Photograph Collection (1,743 items and growing); 2) “Women in Science” (136 items); 3) “Visions: Highlights of Chicago Women Artists” (84 items); and 4) “Immaculata High School” (238 items). The Archives again hosted its Speaker Series with seven professors from the Loyola faculty giving talks. Three new social media tools were utilized to promote the collections: Facebook, Pinterest, and Tumblr.

The reading room of the Women and Leadership Archives was reorganized using existing furniture resulting in expanded useable work space for staff, improved overall aesthetics, clearly
designated work/storage spaces, and improved organization of the work space itself. In addition, the entire lower level archival storage area was assessed, reprocessed, and reorganized to achieve more efficient use of space.

Two grants were applied for to further digitize a significant portion of the most valuable and historic content of the Mundelein College AV collection: (1) a Sisters of Charity of the Blessed Virgin Mary Community Grant ($7,500); and (2) an Illinois State Historical Records Advisory Board Preservation Grant ($5,000). This money will be combined with the BVM 2010 grant ($4,000) for the project which will be carried out by the vendor, MediaPreserve, in the FY13 fiscal year.

XII. Cooperative initiatives with University departments.

In January 2012 the University initiated the J-Term, a two-week course held during the winter intersession, providing an opportunity for students to take one class for full credit in a shorter period of time. The six on-campus classes were all held in IC classrooms, requiring extending weekday and weekend hours for library and IT services. The two-week period culminated in a pizza party on the IC fourth floor for the participating students, which also provided an opportunity to informally survey the students about their experience with the inaugural J-Term.

The Copyright Task Force was appointed by the Provost in fall 2011 in response to an anticipated need to better educate the faculty, staff and students of Loyola on issues related to copyright, including fair use, especially as related to distance education, research, and traditional classroom instruction. The Task Force’s charge was to assess the current understanding of copyright among campus populations, in particular the faculty, and make recommendations that will help foster a culture of copyright knowledge and compliance. Additionally, the Task Force was charged with investigating appropriate methods for dissemination of information about copyright, for example through the University’s web site, social media, or faculty, student, and staff development opportunities. The Task Force was co-chaired by Fred Barnhart and Carol Scheidenhelm, and included membership which represented not only the University Libraries and the Provost’s Office, but also ITS, the Office of Research Services, the Law School, the General Counsel’s Office, and the College of Arts and Sciences. The Task Force completed and submitted its report to the Provost and Dean of University Libraries in August 2012.

Beginning in Fall 2011, the University Libraries cooperated with ITS, the Faculty Center for Ignatian Pedagogy, and the Registrar’s Office to form a work group with the objective of managing the transition away from the use of the VHS video format. VHS tapes and the technology to support them have become increasingly unavailable during the past few years even though many faculty members still use them in their classes. The project’s goals for FY 12 and FY13 include 1) communicating to faculty the planned move away from VHS support; 2) assistance by the Library in helping faculty replace their VHS content with DVDs or streaming video; and where necessary, 3) assistance from the Faculty Center for Ignatian Pedagogy in
helping faculty find alternate means of teaching without using VHS content. The work group presented its plan and received approval from both the Academic Technology Committee and the Information Technology Executive Steering Committee. As a result the University Libraries are earmarking a large portion of the AV collection funds to replace VHS content with digital content, including streaming video, in the coming year.

The University Libraries were also represented by Fred Barnhart, Ursula Scholz, and Karen Cherone on a work group assembled by ITS to evaluate and recommend technologies and formats for storing/hosting digital media such as audio and video as they relate to enterprise systems at Loyola. The focus on these technologies and formats will be with large format files such as videos, photographs, and audio that present large storage or streaming requirements. The University Libraries are especially interested in storage and streaming options for audiovisual materials.

XIII. In support of the library profession.

The Loyola Libraries sponsored a talk in December 2011 by OCLC President and CEO, Jay Jordan who spoke on recent innovations in library technology. The program, open to the Chicago library community, was well attended by Loyola library faculty and staff as well as colleagues from the area. In April 2012, the University Libraries hosted the first day of the annual meeting of the Center for Research Libraries, a national organization based in Chicago. The CRL business meeting was followed by a luncheon and four scholarly presentations by researchers from around the nation who spoke about their work using CRL’s broad, deep collections. Both the OCLC and CRL programs took place on the fourth floor of the Information Commons.

In April 2012 the University Libraries again hosted a visit by the Jay Jordan IFLA/OCLC Early Career Development Fellows. The group of young librarians from five countries was touring important U.S. libraries to learn more about librarianship here and came to Loyola to visit Loyola and see the Information Commons. In July 2012, a group of librarians from the National University of Korea visited the IC and Cudahy Library to obtain ideas for a new central library at their home institution.

Dean Seal and Jennifer Jacobs, Interlibrary Loan Librarian, served on the planning committee for the 12th IFLA Interlending and Document Supply Conference held in Chicago in September 2011 at the Spertus Institute. More than 200 librarians from the U.S. and around the world attended the three-day meeting which featured two dozen papers on interlibrary loan and other types of resource sharing.

XIV. Assessment.

The evaluation of services, collections, and facilities continues to be a priority for the University Libraries. The Assessment Committee, charged with leading these efforts, began the
year by presenting the results of the Spring 2011 annual user survey at an all staff meeting in July 2011. They submitted several blog entries to Noteworthy (tagged as “You asked, we listened”) to highlight some of the improvements that had been made based in part on comments from users. In November, the Committee again partnered with University Marketing and ITS to survey the PULSE undergraduate group. Questions included usage of the IC’s overnight hours, use of reference services both in person and remotely, and demand for ebook readers, among others.

In March and April of 2012, the Committee administered a general user survey about our services, collections, web presence, and facilities. We received 450 responses, 25% from graduate students, 56% from undergraduates, and 16% from faculty. The very positive results were remarkably similar to those from the previous year’s survey – average scores changed by only three hundredths of a percent.

XV. Sustainability.

For a number of years, the University Libraries has been a leader on campus in terms of promoting care for the earth and its resources. The Sustainability Committee was again active in this endeavor in 2011-12, carrying out a number of activities and projects, often in partnership with other Loyola departments and groups. This included the promotion of the One Book, One University text *No Impact Man*, a required reading for all incoming freshmen; partnering with the Golden Key Society to organize two campus-wide book drives for Better World Books; and promoting Chainlinks, a student-run bike rental business, during the Bike Commuter Challenge in which several library staff participated.

The Committee continued to be advisory to other library committees and units, assisting with various recycling efforts and contributing content to the “No Impact @ Loyola” libguide. Using the staff newsletter and signage, the group communicated best practices and information about sustainability efforts and resources with a greater emphasis on local and timely topics, e.g. the libraries’ own collections, World Water Week events, Robert Kennedy Jr.’s visit to campus, the Loyola Farmer’s Market, etc. The committee hosted a screening for library staff of the documentary film *No Impact Man* and provided a lunch featuring produce from the Loyola Farmer’s Market. Finally, the Committee provided all library staff with reusable lunch bags and researched the libraries’ history of paper purchases to assess current levels of consumption.

XVI. Staff development and transitions.

Continuing education for employees was led by the Staff Development Committee which offered a variety of work-related and life enhancement programs during the FY12 year: 1) Myers-Briggs Type Indicator (MBTI) Workshop; 2) CPR Training; 3) Eating For Health; 4) Effective Personal Budgeting; and 5) Performance Evaluations (one session each for managers and staff).
The following new staff were hired in FY12: Shannon Haluszczak (SERM); Sara Meisch (SERM); Linda Lotton (ILL); Brian Harag (Access Services); and Paul Voelker (IC). Maria Cangco (SERM) was promoted to Library Associate. Jeannette Pierce, formerly Head of Reference Services became Head of the Information Commons. Resignations included Sandra Hernandez (Bindery); Eben English (Systems); Leslie Haas (IC); Ray Clark (SERM); Elizabeth Andrews (ILL); and Josh Dumas (SERM). Assistant Dean for Technical Services and Outreach, Cathy Miesse, retired in the summer of 2012 after 27 years’ dedicated service. Logan Ludwig, long-time director of the Health Sciences Library, retired to take a job with the Knights of Columbus. He was replaced by Gail Hendler, formerly of Tufts University.

Library faculty promotions included Jamie MacDonald (Senior Assistant Librarian); Jeannette Pierce (Senior Librarian); Tracy Ruppman (Associate Librarian); Kristina Schwoebel (Senior Assistant Librarian); and Kathy Young (Associate Librarian).

XVII. Dalai Lama visit.

The April 26 visit by the Dalai Lama to Loyola generated a flurry of activity within the Libraries, both during the months preceding and on the day of the event. In addition to a research guide created by our librarians, the University Libraries also sponsored two flash seminars related to his visit. On the day itself, the Information Commons served as a check-in and staging area for a large contingent of the local Tibetan community who waited patiently on the first floor for a private audience with their spiritual leader in Madonna della Strada Chapel.
Appendix A
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**Loyola alumnus
Appendix B
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LSC (2012)

Elizabeth Coffman, Ph.D.
Associate Professor
School of Communication
SOC, 219
WTC (2013)

Kyle Roberts, Ph.D.
Assistant Professor
History
Crown Center, 501
LSC (2012)

Tracy De Hart, Ph.D.
Associate Professor
Psychology
Coffey Hall, 238
LSC (2014)

John Orwat, Ph.D.
Assistant Professor
School of Social Work
Lewis Towers, 1212
WTC (2014)

David Embrick, Ph.D.
Assistant Professor
Sociology
Coffey Hall, 434
LSC (2014)

Robert McNees, Ph.D.
Assistant Professor
Physics
Cudahy Science Hall, 300
LSC (2012)

Joan M. Phillips, Ph.D.
Associate Professor
Marketing
School of Business Administration
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WTC (2013)

Catherine E. Putonti, Ph.D.
Assistant Professor
Biology/Computer Science
Life Sciences, 425
LSC (2013)

Robert A. Seal
Dean of University Libraries
Cudahy Library, 105
LSC

Jeanne Sadlick, Ph.D.
Acting Associate Dean, Library
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LUMC

Julia A. Wentz, JD
Director, Law Library
25 E. Pearson, 311
WTC

Undergraduates:
Eftiola Trebicka

Grad students:
Sarah Doherty
Timothy Hazen
Appendix C
Friends of the University Libraries Speaker Series FY12


October 27, 2011. Laura Caldwell, J.D., Loyola law professor. “Long Way Home.” Dr. Caldwell spoke about a man held in Cook County jail for six years without ever going to trial and how she and a colleague helped him after he was released. The author signed her book, The Long Way Home, which told the man’s story and inspired her to found and direct the “After Innocence Project.” Information Commons, 6 p.m.